

# ***AQAR-2015-16***

## **The Annual Quality Assurance Report (AQAR) of the IQAC**

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

### **Part – A**

#### **1. Details of the Institution**

1.1 Name of the Institution

SMT. JAWALA DEVI COLLEGE OF EDUCATION, SANGHOL

1.2 Address Line 1

LORD RANA EDU-CITY

Address Line 2

SANGHOL

City/Town

TEH.-KHAMANO,F.G.S.

State

PUNJAB

Pin Code

140802

Institution e-mail address

JAWALADEVI EDUCATION@GMAIL.COM

Contact Nos.

01628-255925

Name of the Head of the Institution:

DR. NEERAJ KUMAR

Tel. No. with STD Code:

98145-57120

Mobile Number:

Name of the IQAC Co-ordinator:

Mobile:

IQAC e-mail address:

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:   
(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

1.5 Website address:

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

#### 1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B	2-49	2010	MARCH-2016
2	2 <sup>nd</sup> Cycle	Received the date of NAAC inspection			
3	3 <sup>rd</sup> Cycle				
4	4 <sup>th</sup> Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY

1.8 AQAR for the year (for example 2010-11)

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR 2011-12 SUBMITTED TO NAAC ON (06/01/2015)
- ii. AQAR 2012-13 SUBMITTED TO NAAC ON (22/04/2015)
- iii. AQAR 2013-14 SUBMITTED TO NAAC ON (20/01/2016)
- iv. AQAR 2014-15 SUBMITTED TO NAAC ON (20/01/2016)
- v. going to submit today as on 24/08/2016

1.10 Institutional Status

University State  Central  Deemed  Private

Affiliated College Yes  No

Constituent College Yes  No

Autonomous college of UGC Yes  No

Regulatory Agency approved Institution Yes  No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education  Men  Women

Urban  Rural  Tribal

Financial Status Grant-in-aid  UGC 2(f)  UGC 12B

Grant-in-aid + Self Financing  Totally Self-financing

1.11 Type of Faculty/Programme

Arts  Science  Commerce  Law  PEI (Phys Edu)

TEI (Edu)  Engineering  Health Science  Management

Others (Specify)

Nil

1.12 Name of the Affiliating University (*for the Colleges*)

PUNJABI UNIVERSITY,  
PATIALA

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC-COP Programmes

## **2. IQAC Composition and Activities**

2.1 No. of Teachers

04

2.2 No. of Administrative/Technical staff

01

2.3 No. of students

02

2.4 No. of Management representatives

01

2.5 No. of Alumni

02

2.6 No. of any other stakeholder and

Community representatives

2.7 No. of Employers/ Industrialists

02

2.8 No. of other External Experts

02

2.9 Total No. of members

16 including Chairperson & Coordinator

2.10 No. of IQAC meetings held :

2.11 No. of meetings with various stakeholders: No.  Faculty   
Non-Teaching Staff  Students  Alumni  Others

2.12 Has IQAC received any funding from UGC during the year? Yes  No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total No.:  International  National  State  Institution Level

(ii) Themes

**THEME 1**-National Seminar on Empowering Consumers in Globalising India

**THEME 2**-Impact of Globalization & Digital Technologies on Higher Education & the relevance of Traditional Teaching and Learning System

2.14 Significant Activities and contributions made by IQAC

- Organised study group on 19<sup>th</sup> Nov. 2016 [Including six Education college]
- Signed MOU with six Education colleges and two international org.
- Provided consultancy to improve science lab at Govt. Sen. Sec. School Khamano
- Released ISBN Edited book in the month of October 2015.
- Started online research journal in march 2016
- Started Campus Newsletter; *Smt. Jawala Devi college of Education Newsletter*
- Conducted Teaching Aptitude test of Teacher Educators in 2016.
- Started faculty development program in spoken English & communication skills by using BKS software in January 2015
- Promoted Research activity by providing Gale Cengage software/product to all faculty members.
- Organised Remedial teaching & enrichment class for weak as well as gifted students respectively for 100 percent result.

2.15: Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year \*

Plan of Action	Achievements
To Publish ISBN Edited Book	Published in the month October 2016
To publish campus newsletter	Published Released smt. Jawala devi college of Education newsletter
To form a study group to discuss the various problems related to B.Ed. Curriculum	Done, first meeting has been organized on 19 <sup>th</sup> November, 2016
To start a research journal	Applied for two journals: Print& Online. Online journal has been started [ISSN no. 2455-8982] Print Journal is under process.
To know the teaching aptitude of Pupil teachers	A research Study has been conducted: it was comparative study of teaching aptitude of B.Ed. and ETT students
More linkage and collaborations	Signed MOU with six Education colleges and international collaboration with UK to start BKSB, English language programme Made collaboration with Gale cengage learning
100 percent result of students in Punjabi University Patiala	Achieved
Remedial teaching & enrichment class	Done
Organisation of youth festival of Punjabi University, Patiala, 2015	Organised in the campus & approximately 16 colleges were participated

\* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes  No

Management  Syndicate  Any other body

Provide the details of the action taken

It was presented before the management and some suggestions have been given by them to improve action plans.

## Part – B

### Criterion – I

#### 1. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	LOI	Provided by NCTE for M.Ed. program		
UG	B.Ed.	(50 seats add)		
PG Diploma				
Advanced Diploma				
Diploma	D.El.Ed.			
Certificate				
Others				
<b>Total</b>	02			
Interdisciplinary				
Innovative				

##### 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

##### (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	(02) B.Ed. + D.El.Ed. (2012-14)
Trimester	nil
Annual	(01) D.El.Ed. session 2014-16, 15-17, 13-15

1.3 Feedback from stakeholders\* Alumni  Parents  Employers  Students   
(On all aspects)

Mode of feedback : Online  Manual  Co-operating schools (for PEI)

*\*Please provide an analysis of the feedback in the Annexure*

##### 1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revised by Punjabi University, Patiala

1.5 Any new Department/Centre introduced during the year. If yes, give details.

In the same department [Education]- Received LOI from NCTE Jaipur for M.Ed. course, It is going to be started from next session. It was suggested by NAAC peer team to start the same.

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	09	09			Principal 01

2.2 No. of permanent faculty with Ph.D.

02

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
02	nil								

2.4 No. of Guest and Visiting faculty and Temporary faculty

nil

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended		10	
Presented papers		10	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Remedial teaching & Enrichment classes for weak and gifted students respectively

2.7 Total No. of actual teaching days during this academic year

B.Ed.-180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

nil

2.9 No. of faculty members involved in curriculum Restructuring/revision/syllabus development

nil

as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

88%
-----

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed.	65	29.23%	67.69%	3.0%	Nil	100%
D.El.Ed.(2012-14)	12	16.66%	83.33%	nil	nil	100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes: By making different cells and committees for different task with their incharges and review meetings were organised to develop the system and teaching learning process.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	1
HRD programmes	
Orientation programmes	
Faculty exchange programme	02 [with CGC & RIMT]
Staff training conducted by the university	
Staff training conducted by other institutions	01
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff - Principal Staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07			
Technical Staff	02			

### Criterion – III

### 3. Research, Consultancy and Extension

#### 3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Released Edited book having 37 research papers [ISBN: 978-93-85446-96-2]
- Conducted teaching Aptitude test of Pupil teachers
- Started Online Research Journal [ISSN: 2455-8982]
- Conducted minor research project by Research & Consultancy

#### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs	Nil	-	--	-

#### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs	nil	-	-	-

#### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	12		
Non-Peer Review Journals	-	---	
e-Journals	12		
Conference proceedings		01	

#### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

#### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	Nil			
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total	Nil			

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP  CAS  DST-FIST   
 DPE  DBT Scheme/funds

3.9 For colleges

Autonomy  CPE  DBT Star Scheme   
 INSPIRE  CE  Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies	Nil				

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations: International

National

Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency

From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	Nil
	Granted	--
International	Applied	--
	Granted	--
Commercialised	Applied	--
	Granted	--

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
Nil	--	--	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

nil

nil

3.19 No. of Ph.D. awarded by faculty from the Institution

02

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level  State level

National level  International level

3.22 No. of students participated in NCC events:

University level  State level

National level  International level

3.23 No. of Awards won in NSS:

University level  State level

National level  International level

3.24 No. of Awards won in NCC:

University level  State level

National level  International level

3.25 No. of Extension activities organized

University forum	<input type="text"/>	College forum	<input type="text"/>	
NCC	<input type="text"/>	NSS	<input type="text" value="02"/>	Any other <input type="text" value="05 Community Outreach activities"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility:

- No Drug Campaign
- Rally on 'Save-Tree'
- Swachh Bharat Abhiyan
- Aids Awareness Campaign
- Rally by NSS unit ; 'Save girl child'
- Pulse-Polio campaign

**Criterion – IV**

**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	01 Acre			
Class rooms	07			
Laboratories	08			
Seminar Halls	01			
<b>No. of important equipments purchased (≥ 1-0 lakh) during the current year.</b>				
Value of the equipment purchased during the year (Rs. in Lakhs)	<01 lakh			
Others				

4.2 Computerization of administration and library

<p>Online communication is preferred.</p> <p>Online library has been introduced at minimal level</p>
--

#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4756	749758	1130	177330	5886	927088
Reference Books	168		74		242	
e-Books						
Journals	63	44481	02	280	65	44761
e-Journals[J-Gate]	-	202248		68700		270948
Digital Database [Delnet]		83000		11500		94500
CD & Video	150	---	--	-		-
Others (specify)	216		37		253	
Book Bank						
General Books	242		127		369	

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	27	20	yes	---	--	01	03	03
Added	--	--	--	--	--	--	--	--
Total	27	20	Yes	--	--	01	03	03

#### 4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

<p>1 Month Faculty Development programme has been organized where BKS software has been introduced for developing English language and communication (May-2016)</p> <p>Wi-fi campus with high speed</p> <p>Computer training programme has been organized under faculty development prog. To develop computer efficiency</p>
--

#### 4.6 Amount spent on maintenance in lakhs :

i) ICT	----
ii) Campus Infrastructure and facilities	1.74135
iii) Equipments	0.35100

iv) Others

0.69299

**Total :**

2.78534

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Through Announcements, notices in classroom & morning assembly, Tutorials, Bulletin boards etc.

#### 5.2 Efforts made by the institution for tracking the progression

- ✓ Formative Assessment
- ✓ Feedback Mechanism

#### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
65			65

(b) No. of students outside the state

nil

(c) No. of international students

nil

Men

No	%

Women

No	%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
57	30	-	13	Nil	100	23	39	Nil	03	Nil	65

Demand ratio

Dropout % = 3.07

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- ✓ Wi-fi campus facility- free of cost
- ✓ Orientation by faculty members for competitive examination
- ✓ Book bank facility in the library
- ✓ Free bus service to local students

No. of students beneficiaries

65

5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
 IAS/IPS etc  State PSC  UPSC  Others

5.6 Details of student counselling and career guidance

- ✓ Guidance and Placement cell is functional in the college
- ✓ Placement drive organized every year

No. of students benefitted

10

5.7 Details of campus placement:

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
05	15	03	07

5.8 Details of gender sensitization programmes

- Discussions in the classroom
- Awareness Campaigns
- Speech, debate & Declamation Contest

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level  National level  International level

### No. of students participated in cultural events

State/ University level  National level  International level

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level  National level  International level

Cultural: State/ University level  National level  International level

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	24	1,90,500 Rs.
Financial support from government	37 [B.Ed.] 56 [ETT]	28,12000 25,92960
Financial support from other sources	Nil	Nil
Number of students who received International/ National recognitions	Nil	Nil

### 5.11 Student organised / initiatives

Fairs : State/ University level  National level  International level

Exhibition: State/ University level  National level  International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: ----Nil---

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

The Vision Of The Institute Is To Prepare Well Qualified, Farsighted, Responsible, Honest, Democratic, Skilled And Innovative Teachers For The Society By Imbibing In Them A Desire Of Excellence, Development Of Right Attitude, Critical Thinking, Missionary Zeal, Virtues, Values And Quality Of Head And Heart. To Be An Institute Of Excellence In Teacher Education Based On Ancient Vedic Culture And Wisdom Coupled With Modernity.

#### 6.2 Does the Institution has a management Information System

-  Imparting and creating new knowledge.
-  Building core competencies in prospective teachers.
-  Developing skills for information processing and life long learning.
-  Fostering creative and critical thinking
-  Initiating and experimenting innovations in teacher education.
-  Undertaking action research at grass root level.
-  Keeping pace with information and communication technology.
-  Cultivating human and spiritual values.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

### 6.3.1 Curriculum Development

- Conducted study group to discuss the B.Ed. syllabus of two-year B.Ed. programme.
- Sent-recommendation to Punjabi University Patiala University regarding improvement in syllabus

### 6.3.2 Teaching and Learning

Maximum use of ICT in teaching –learning  
Students as well as Faculty orientation programme  
Remedial teaching and enrichment class

### 6.3.3 Examination and Evaluation

Internal assessment on the bases of overall performance of the student including academic and non-academic activities.  
Formative assessment as well as summative assessment.

### 6.3.4 Research and Development:

- On-duty leave provided to faculty members to attend workshops and seminars
- Organisation of seminar and conferences in the campus
- Releasing research journal after every six months

### 6.3.5 Library, ICT and physical infrastructure / instrumentation:

- More books have been added in the library
- Smart class has been introduced
- College maintains all infrastructure facilities as per norms

6.3.6 Human Resource Management

Providing increments to all staff members time to time.

Giving recognition to all staff as per their performance .

6.3.7 Faculty and Staff recruitment

Recruitment as per Punjabi University, Patiala norms

6.3.8 Industry Interaction / Collaboration

Visit of students in special education centres

International Collaboration; Gale Cengage & BKSB

Signed MOU with various Education Colleges

Teaching Practice at various local private & Government schools

6.3.9 Admission of Students

Punjabi University Patiala Norms and NCTE norms was taken into consideration for admission.

Admission on merit bases.

6.4 Welfare schemes for

Teaching	Medical Facility
Non teaching	Free transport, Medical facility
Students	Fee concession

6.5 Total corpus fund generated

--

6.6 Whether annual financial audit has been done

Yes  No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	-			
Administrative	YES			

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes      Yes     No

For PG Programmes      Yes     No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Semester system for better result

Online submission of examination data and notices issued online regarding date sheet, results etc.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nil

6.11 Activities and support from the Alumni Association

Orientation talk has been organised every year to brief the new students by alumni

Demo lesson have been given to the students.

Awards given by the alumni members to the students who scored more than 85 percent

6.12 Activities and support from the Parent – Teacher Association

Organisation of Parent-teacher meet

Feedback from parents

6.13 Development programmes for support staff

Faculty Development Programme

6.14 Initiatives taken by the institution to make the campus eco-friendly:

Eco club has to deal with tree plantation and other activity etc.  
 Organize NSS camp for a week which covers cleanliness drive & campaign  
 Campus beautification committee is functional and active for whole year

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Addition of various clubs and committees in the college
- Collaboration with Educational Institutes
- Biannual Research Journal[online ISSN: 2455-8982]
- Study group has been formed

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Outcome
To Publish ISBN Edited Book	Published in the month October 2016
To publish campus newsletter	Published Released smt. Jawala devi college of Education newsletter
To form a study group to discuss the various problems related to B.Ed. Curriculum	Done, first meeting has been organized on 19 <sup>th</sup> November, 2016
To start a research journal	Applied for two journals: Print & Online. Online journal has been started [ISSN no. 2455-8982] Print Journal is under process.
To know the teaching aptitude of Pupil teachers	A research Study has been conducted: it was comparative study of teaching aptitude of B.Ed. and ETT students
More linkage and collaborations	Signed MOU with six Education colleges and international collaboration with UK to start BKSB, English language programme Made collaboration with Gale cengage learning
100 percent result of students in Punjabi University Patiala	Achieved
Remedial teaching & enrichment class	Done
Organisation of youth festival of Punjabi University, Patiala, 2015	Organised in the campus & approximately 16 colleges were participated

7.3 Give two Best Practices of the institution (please see the format in the NAAC Self-study Manuals)

- Remedial teaching and Enrichment class
- Book Bank facility to students
- Publishing Research Journal

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

7.4 Contribution to environmental awareness / protection

- Save tree/save environment awareness campaign
- Organized poster making Competition on the issue like save environment/save tree
- Cleaning drive/ Swacha Bharat Abhiyan

7.5 Whether environmental audit was conducted? Yes  No

7.6 Any other relevant information the institution wishes to add. (For example SWOT Analysis)

SWOC Analysis: Annexure attached

## 8. **Plans of institution for next year**

- To start print journal (under process)
- To get UGC 2(f) and 12(b) recognition
- Permanent affiliation from Punjabi University, Patiala
- To get grade "A" in NAAC
- To start M.Ed. program (LOI granted)
- To start Add-on courses
- More Linkage and Collaboration with International Organizations
- More University positions of students.
- Expansion in sport facilities.
- More Faculty Development Programmes.
- To organise more national level seminar/conference.
- To start Vocational Courses.

Name : Paramjeet Kaur Mangat

Name: Dr. Neeraj Kumar

\_\_\_\_\_  
Signature of the Coordinator, IQAC

\_\_\_\_\_  
Signature of the Chairperson, IQAC

\_\_\_\_\_\*\_\*\_\*\_\_\_\_\_  
\*\*\*

### **Annexure I: SWOC ANALYSIS**

#### **Annexure**

### **Annexure 1 : Academic Calendar 2015-16**

August, 2015	COLLEGE REOPEN Orientation Programme CELEBRATION OF INDEPENDANCE DAY
September	TEACHER'S DAY EXTENSION LECTURE WORLD LITERACY DAY TALENT SEARCH ALLUMNI MEETING HINDI DIVAS ART WORKSHOP & PLANTATION DRIVE INTERNATIONAL PEACE DAY NSS DAY GREEN DAY CELEBRATION BIRTH DAY OF SHAHEED BHAGAT SINGH QUIZ COMPETITION 1st MST
October	GANDHI JAYANTI SYLLABUS REVIEW PROGG. EXTENSION LECTURE PTA MEETING-1
November	2 <sup>nd</sup> MST INTERNATIONAL ANTI CORRUPTION DAY
December	NSS CAMP WORLD 'S AIDS DAY INTERNATIONAL DAY OF PERSONS WITH DISABILITIES HUMAN RIGHTS DAY

January, 2016	INAUGRATION PROGRAMME NATIONAL YOUTH DAY LOHRI CELEBRATION BIRTH ANNIVERSARY OF NETAJISUBHASH CHANDRA BOSE NATIONAL VOTERS' DAY BIRTH ANNIVERSARY OF LALALAJPATRAI MARTYR'S DAY INTERNATIONAL STREET CHILDREN DAY
February	INTERNATIONAL CONFERENCE WORLD CANCER DAY DARWIN DAY INTERNATIONAL DAY OF SOCIAL JUSTICE INTERNATIONAL MOTHER LANGUAGE DAY ATHLETIC MEET
MARCH	MST-I [2nd Semester] EXCURSION WOMAN'S DAY CELEBRATION EDUCATIONAL TRIP CONVOCATION 2 <sup>nd</sup> HOUSE TEST NATIONAL SEMINAR MARTY'S DAY JOB FEST
APRIL	ALLUMINI MEET COVOCATION BAISAKHI CELEBRATION
MAY/JUNE	UNIVERSITY FINAL EXAM ADMISSION PROCESS FOR NEXT ACADEMIC YEAR ANY OTHER AS PER REQUIREMENT

\*\*\*\*\*

## Annexure 2 Best Practice -1 Remedial Teaching and Enrichment class

### Remedial and Enrichment Programs



The remedial and enrichment program serves as one of the avenues in achieving excellence.

The remedial program provides additional support and instruction in content-area pupils whose academic performance is below what is expected and to provide learning support to pupils who lag far behind their counterparts in academic performance. Referrals for remedial support are usually initiated by the subject teacher. After remediation, the remedial teacher meets with the committee to share observations and instructional support results. At this time, if it is felt further evaluation might be beneficial, the remedial teacher initiates diagnostic testing so that strategies and accommodations may be planned and implemented to benefit the student.

The Enrichment Program aims at identifying the gifted and talented students and provides them with appropriate assistance through different enrichment activities and programs that will cultivate and hone further their special talents and skills. We constantly look for opportunities in the local area to inspire, enrich, and challenge our talented students, for example, taking part in sport tournaments, cultural events, and local and national competitions.

#### **A. Remedial Program**

The college organizes remedial classes for students who do not perform well in the internal examination. These students are identified on the basis of their understanding and abilities of comprehension and performance in oral/written tests, assignments and seminars. Additional help to these trainees is rendered through remedial teaching, easier assignments, problem-solving sessions, revisions and interactive discussions and through personal mentoring by the teachers concerned. The students are also given advice after class hours under remedial classes and are motivated by providing simple and direct learning material

#### **B. Enrichment Program**

Enrichment classes are conducted for advance learners as well. These students are encouraged to adopt self-study methods for enrichment and remediation. They are exposed to both digital as well as traditional resources for enrichment. Brainstorming sessions, projects, seminars and discussions are organised to nurture their creative abilities.

Peer group learning, quizzes, essay writing competitions, Decision Making Exercises etc. are some of the activities organised for these students.

## **Assessment and Record on Learning**

Assessment plays a very important role in teaching and learning. By means of assessment, teachers can know the learning progress as well as strengths and weaknesses of pupils; hence, they may design different teaching activities accordingly to help pupils learn in an effective manner.

The two most common assessment methods are used for teachers' reference:

### **i. Formative Assessment**

Teachers understand and assess the learning abilities of pupils from their daily class work and homework as well as individual or group projects, and the way they relate daily events to the topics they learnt in class, so that they can revise the teaching content accordingly.

### **Summative Assessment**

With reference to the progress of teaching, teachers may assess the performance of students by means of examinations/tests. The examination/test papers must cover all the main points in teaching where the levels of difficulty meet the pupils' abilities. The weighting of questions and marks should be balanced. Different types of questions should be included.

\*\*\*\*\*

## **Annexure 2: Best Practice -1 Experiential Learning**



The distinguishing feature of teaching learning process at SJDCE IS experience-based learning (or experiential learning<sup>1</sup>). The experience of the learner occupies central place in all considerations of teaching and learning. This experience may comprise earlier events in the life of the learner, current life events, or those arising from the learner's participation in activities implemented by teachers and facilitators. A key element of experience-based learning is that learners analyse their experience by reflecting, evaluating and reconstructing it (sometimes individually, sometimes collectively, sometimes both) in order to draw meaning from It.

**\*\*\*\*\*Thanks \*\*\*\*\***

**IQAC**

**Smt. Jawala Devi College of Education, Sanghol**