Smt. Jawala Devi College of Education, Sanghol, Punjab
The Annual Quality Assurance Report (AQAR) of the IQAC
Session 2013-14

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> Smt. Jawala Devi College of EducationEducation

1.2 Address Line 1

> Plot No.-24, Ldh-Chd. Highway

Address Line 2

> Sanghol

City/Town

> Dist.- Fatehgarh Sahib

State

> Punjab

Pin Code

> 140802

Institution e-mail address

> jawaladevieducation@gmail.com

Contact Nos.

> 099882-68187, 098145-57120

Name of the Head of the Institution:

> Dr. Hemraj Vohra

Tel. No. with STD Code:

> 01628-255925

Mobile: 099882-68187

Name of the IQAC Co-ordinator: Ms. Jatinder Kaur

Mobile: 098145-57120

IQAC e-mail address: jawaladevieducation@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)* PBCOTE14112

1.4 **NAAC Executive Committee No. & Date:** EC/53/A&A/28 dated 04/09/2010
    (For Example EC/32/A&A/143 dated 3-5-2004.
    This EC no. is available in the right corner- bottom
    of your institution's Accreditation Certificate)

1.5 Website address: www.jawaladevicollege.org

Web-link of the AQAR:

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	2.49	2010	5 Years
2	2nd Cycle		------------		

1.7 Date of Establishment of IQAC: 19/10/2008

1.8 AQAR for the year *(for example 2010-11)* 2013-14

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

  i. AQAR 2011-12 submitted to NAAC on 06/01/2015
  ii. AQAR 2012-13 submitted to NAAC on 22/04/2015

1.10 Institutional Status

University   State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes ☑   No ☐

Constituent College   ☐ Yes ☐ No

Autonomous college of UGC   Yes ☐   No ☐

Regulatory Agency approved Institution   Yes ☐   No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ☑   Men ☐   Women ☐

Urban ☐   Rural ☑   Tribal ☐

Financial Status   Grant-in-aid ☐   UGC 2(f) ☐   UGC 12B ☐

Grant-in-aid + Self Financing ☐   Totally Self-financing ☑

1.11 Type of Faculty/Programme

Arts ☐   Science ☐   Commerce ☐   Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☑   Engineering ☐   Health Science ☐   Management ☐

Others (Specify) ☐

1.12 Name of the Affiliating University *(for the Colleges)*   Punjabi University, Patiala

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University [ ]

University with Potential for Excellence [ ]   UGC-CPE [ ]

DST Star Scheme [ ]   UGC-CE [ ]

UGC-Special Assistance Programme [ ]   DST [ ]

UGC-Innovative PG programmes [ ]   Any other (*Specify* [ ])

UGC-COP Programmes [ ]

2. IQAC Composition and Activities

2.1 No. of Teachers   05 (Including 1 Coordinator)

2.2 No. of Administrative/Technical staff   01

2.3 No. of students   02

2.4 No. of Management representatives   01

2.5 No. of Alumni   02

2. 6 No. of any other stakeholder and
     community representatives   ---

2.7 No. of Employers/ Industrialists   02

2.8 No. of other External Experts   --

2.9 Total No. of members   14 (Including Chair Person of IQAC)

2.10 No. of IQAC meetings held : 03

2.11 No. of meetings with various stakeholders: -- No. 04

Non-Teaching Staff -- 01 --

      Students 02   Alumni   Others

2.12 Has IQAC received any funding from UGC during the year? Y☐   √

    If yes, mention the amount NA

2.13 Seminars and Conferences (only quality related)

  (i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

    Total Nos. 01   Internation 01   Natio -   S ---   Institutio - l

    (ii) Themes

Poverty Alleviation and rural development: agenda for sustainable Economic Development.

2.14 Significant Activities and contributions made by IQAC:

- Organised Placement Drive in April, 2013.

- Organised Extension Lecture on 18-09-2013 on the topic "Life & Success" by Dr. K. S. Rai, Principal, Cordia college, Sanghol.

- Organised Extension Lecture on 10-10-2013 in Financial Education by Dr. Monika Agrawal.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
To organise various extension lecture for overall development of personality of faculty members and students	Extension lecture on "Life & Success" by Dr. Kulbir Singh Rai on 18-09-2013
Linkage with other institutions for placements of students	Organised Placement drive and ten students have been placed in various institutions.
To organise various National and International days to inculcate values among students	Celebrated various days given in the academic calendar. Academic calendar attached

Attach the Academic Calendar of the year as Annexure.

2.16 Whether the AQAR was placed in statutory body   √   ☐

Management √   ☐ licate   Any ☐ body

Provide the details of the action taken

AQAR was placed before the college management for suggestions. They have suggested to improve the practices and to increase the number of activities related to curriculum.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes

PhD				
PG				
UG	01			
PG Diploma				
Advanced Diploma				
Diploma	01			
Certificate				
Others				
Total	02			

Interdisciplinary			
Innovative			

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	
Trimester	
Annual	02

1.3 Feedback from stakeholders*   Alum √   Parents √   Employer √ Students √
   (On all aspects)

Mode of feedback   :   Onlin☐   Manu √   Co-operating schools (f☐ ☐l)

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus revision workshops by Punjabi University , Patiala

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NA

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	16	14			02

2.2 No. of permanent faculty with Ph.D.   01

2.3 No. of Faculty Positions Recruited
(R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
		Nil		--		--			

2.4 No. of Guest and Visiting faculty and
Temporary faculty

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	05	01	
Presented	03		
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- ■ Maximum use of ICT.

- ■ Conducted various seminar, group discussions, debates etc.

2.7 Total No. of actual teaching days
during this academic year

As per norms

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,
Double Valuation, Photocopy, Online Multiple Choice Questions)

As per university

2.9 No. of faculty members involved in curriculum
Restructuring/revision/syllabus development
as member of Board of Study/Faculty/Curriculum Development workshop

Nil

2.10 Average percentage of attendance of students

85%

2.11 Course/Programme wise
   distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.Ed.	100	50%	100%			100%

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- ■   Through MST, assignments, projects, class test etc.

- ■   From result analysis

- ■   Through feedback from students

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others(Faculty Orientation)	02

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	07			
Technical Staff	02			

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Action research prepared by B.Ed. students during their teaching practice

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	nil			
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	nil			
Outlay in Rs. Lakhs				

3.4   Details on research publications

	International	National	Others
Peer Review Journals		01	01
Non-Peer Review Journals			
e-Journals		01	
Conference proceedings			

3.5 Details on Impact factor of publications:

Range [ ]   Average [ ]   h-index [ ]   Nos. in SCC [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research				

projects *(other than compulsory by the University)*				
Any other(Specify)				
Total	Nil			

3.7 No. of books published   i) With ISBN No [   ]   Chapters in Edited [01]

           ii) Without ISBN No. [   ]

3.8 No. of University Departments receiving funds from

         UGC-SAP [ ]   [ ] CAS   DST-F [ ]

         DPE   [ ]   DBT Scheme/fund [ ]

3.9 For colleges   Autonom [ ]   CPE [ ]   DBT Star Scheme [ ]

                 INSPIR [ ]   CE [ ]   Any Other (specify) [ ]

3.10 Revenue generated through consultancy   Provided free of cost

3.11 No. of conferences

    Organized by the Institution

Level	International	National	State	University	College
Number	01				
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons [01]

3.13 No. of collaborations   International [ ]   National [ ]   Any other [---]

3.14 No. of linkages created during this year   [01]

3.15 Total budget for research for current year in lakhs :

From Funding agency [   ]   From Management of University/College [   ]

Total [   ]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
     Of the institute in the year

Total	International	National	State	University	Dist	College
--						

3.18 No. of faculty from the Institution [--]
   who are Ph. D. Guides
   and students registered under them [   ]

3.19 No. of Ph.D. awarded by faculty from the Institution [   ]

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [   ]   SRF [   ]   Pr[   ]Fellows   Any[   ]

3.21 No. of students Participated in NSS events:

University level [100]   State level [   ]

National level [   ]   International level [   ]

3.22 No. of students participated in NCC events:

University level [   ]   State level [   ]

Nati[   ]evel   Int[   ]onal level

3.23 No. of Awards won in NSS:

[   ]

University level ☐   State level

National level ☐   International level ☐

3.24 No. of Awards won in NCC:

University level ☐   State level ☐

National level ☐   International level ☐

3.25 No. of Extension activities organized

University forum ☐   College forum ☐

NCC ☐   NSS 01   Any other ☐

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- Awareness rallies and campaigns by NSS students.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	01 Acre			
Class rooms	07			
Laboratories	10			
Seminar Halls	01			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

Library is computerised and separate library committee is there in the college for proper administration.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	4491	735646	405	17926	4896	753572
Reference Books	162	--	1	--	163	-
e-Books					--	-
Journals	10	22355	10	8525	20	30880
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	21	15	Yes	--	No	01	02	03
Added			--					
Total	21	15				01	02	03

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Upgradation (Networking, e-Governance etc.)

Computers are provided in staff room and various departments with complete WI-FI facility.

4.6 Amount spent on maintenance in lakhs:

   i) ICT   ----

   ii) Campus Infrastructure and facilities   **2.56**

   iii) Equipments   **1.21**

   iv) Others   **1.62**

                     Total :   **5.39**

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Through notices , announcements in morning assembly, through tutorials, bulletin boards etc.

5.2 Efforts made by the institution for tracking the progression

- Feedback mechanism

- MST, class test

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
100			

  (b) No. of students outside the state   --

                             --

(c) No. of international students

	No	%			No	%
Men		07	Women			93

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
82	18										

Demand ratio   Dropout % 1

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- Internet facility: free of cost

- Various learning material in the Library

No. of students beneficiaries [   ]

5.5 No. of students qualified in these examinations

NET [   ]   SET/SLET [   ]   GATE [   ]   CAT [   ]

IAS/IPS etc [   ]   State PSC [   ]   UPSC [   ]   Oth [   ]

5.6 Details of student counselling and career guidance

- Guidance & Placement cell if functional in the college

- Placement drive In April 2013

No. of students benefitted [10]

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
05	20	02	08

5.8 Details of gender sensitization programmes

- Speech, debate and declamation contest

- Participation in awareness campaigns

5.9 Students Activities

   5.9.1   No. of students participated in Sports, Games and other events

    State/ University level [ ]   National le [ ]   International l [ ]

    No. of students participated in cultural events

    State/ University level [05]   National le [ ]   International l [ ]

   5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University leve [ ]   National le [ ]   International [ ]

Cultural: State/ University leve [ ]   National le [ ]   International [ ]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government		
Financial support from other sources		

Number of students who received International/ National recognitions		

5.11 Student organised / initiatives

Fairs : State/ University level [ ] National le[ ] Internationa[ ]

Exhibition: State/ University level [ ] National le[ ] Internationa[ ]

5.12 No. of social initiatives undertaken by the students [ ]

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

> **Vision**: The vision of the institute is to prepare well qualified, farsighted, responsible, honest, democratic, skilled and innovative teachers for the society by imbibing in them a desire of excellence, development of right attitude, critical thinking, missionary zeal, virtues, values and quality of head and heart. To be an institute of Excellence in Teacher Education based on ancient Vedic culture and wisdom coupled with modernity.

> **Mission:**
> Imparting and creating new knowledge
> Building core competencies in prospective teachers
> Developing skills for information processing and life long learning
> Fostering creative and critical thinking
> Initiating and experimenting innovations in teacher education
> Undertaking action research at grass root level
> Keeping pace with information and communication technology
> Cultivating human and spiritual values

6.2 Does the Institution has a management Information System

> NO

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> Participation of faculty in syllabus revision workshops organised by University, admission policy of the college etc.

6.3.2 Teaching and Learning

> Faculty orientation programme to improve classroom teaching
>
> Maximum Use of ICT in classroom teaching

6.3.3 Examination and Evaluation

> External as well internal evaluation system
>
> Internal assessment on the basis of overall performance of the students

6.3.4 Research and Development

> Organisation of seminars and conferences
>
> Faculties are allowed on-duty leave for attending workshops/seminars

6.3.5 Library, ICT and physical infrastructure / instrumentation

> Increased in facilities in the library and computer labs

6.3.6 Human Resource Management

> On-Duty leave for attending workshops/seminars
>
> Provision of study-leave.

6.3.7 Faculty and Staff recruitment

> As per university norms.

6.3.8 Industry Interaction / Collaboration

> Extension activities by NSS

6.3.9 Admission of Students

Admission committee

Help Desk Facility

6.4 Welfare schemes for

Teaching	Medical facility
Non teaching	Free Transport, Medical
Students	Fee concession

6.5 Total corpus fund generated

6.6 Whether annual financial audit has been done   √ Yes   ☐ No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic				
Administrative	yes			

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes ☐   No ☐

For PG Programmes   Yes ☐   No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Online submission of institutional data [registration return]

Online communication regarding datesheet, result etc.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

6.11 Activities and support from the Alumni Association

> Orientation for Freshers
>
> Delivery of lessons to the students

6.12 Activities and support from the Parent – Teacher Association

> Feedback from parents to improve the system.

6.13 Development programmes for support staff

> Financial assistance through fee concession for their children.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> Environment awareness programme by NSS
>
> Tree Plantation drive by NSS

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> Environmental Awareness programme/Blood Donation Camp by NSS Unit
>
> Promotion of National Language: celebration of Hindi Diwas
>
> Action research by B.Ed. Students

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the

beginning of the year

Annexure attached

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

Annex i: Organised International Conference November, 2014.

Annex ii: Remedial teaching and enrichment classes.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

Tree Plantation, Awareness Campaign.

7.5 Whether environmental audit was conducted?   Yes [   ]   No [√]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)
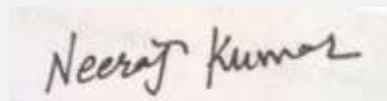
50% students scored above 75% marks and 100% students scored first division marks in university exams.

8. **Plans of institution for next year**

- To submit LOI for reaccreditation.

- To enhance linkage with neighbouring institutes.

- To introduce M.Ed. Programme.

- To Increase in Intake in Bed. Course.

Name: *Ms. Paramjeet Kaur Mangat*   Name: *Dr. Neeraj Kumar*

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

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Annexure I

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Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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SMT. JAWALA DEVI COLLEGE OF EDUCATION, SANGHOL
ANNUAL CALENDER, SESSION-2013-2014

COLLEGE REOPEN	
WELCOME OF STUDENTS	22-07-13
TEACHER'S DAY	05-09-13
WORLD LITERACY DAY	08-09-13
TALENT SEARCH	09-09-13
HINDI DIVAS	14-09-13
NSS DAY	24-09-13
BIRTH DAY OF SHAHEED BHAGAT SINGH	28-09-13
GANDHI JAYANTI	02-10-13
EXTENSION LECTURE	15-10-13
MICRO TEACHING	21-10-13
SIMULATED TEACHING	25-10-13
SCHOOL PRACTICE	31-10-13 TO 14-11-13
EXTENSION LECTURE	17-12-13
NSS CAMP	24-12-13
LOHRI CELEBRATION	13-01-14
1ST HOUSE TEST	15-01-14
PTA MEETING-1	05-02-14
ATHLETIC MEET	19-02-14
EXCURSION	07-03-14

WOMAN'S DAY CELEBRATION	08-03-14
EDUCATIONAL TRIP	14-03-14
CONVOCATION	-----------
NATIONAL SEMINAR	20-03-14
MARTY'S DAY	23-03-14
JOB FEST	26-03-14
2ND HOUSE TEST	04-04-14
2ND DISCUSSION LESSON	15-04-14
ALLUMINI MEETING	28-04-14
ANNUAL FUNCTION	30-04-14

International Conference on the topic poverty alleviation and rural development : agenda for sustainable economic development

Dated : 17- 18 November 2013

Venue : College Auditorium Smt. Jawala devi college of Education

<u>International Conference 2014\</u>

Remedial teaching and Enrichment classes

Remedial teaching has been identified as best practice in the institution for helping weak students to improve their weakness. First, the teacher identify the weak students on the basis of MST, class test, assignments etc and then remedial classes are arranged accordingly.

Enrichment classes help bright students to enhance their knowledge and performance.

Thanks You

IQAC

Smt. Jawala Devi College of Education

Sanghol Punjab

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