YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	Smt. Jawala Devi College of Education
• Name of the Head of the institution	Dr. Nutan Sharma
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Alternate phone No.	01628-255930
• Mobile No:	8437002353
• Registered e-mail ID (Principal)	iqacjawaladevi@cordia.edu.in
• Alternate Email ID	jawaladevieducation@gmail.com
• Address	Lord Rana Edu City, Cordia Group of Institutes
• City/Town	Sanghol
• State/UT	Punjab
• Pin Code	140802
2.Institutional status	
• Teacher Education/ Special Education/Physical Education:	Teacher Education
• Type of Institution	Co-education

• Location	**Rural**
• Financial Status	**Self-financing**
• Name of the Affiliating University	**Punjabi University, Patiala**
• Name of the IQAC Co-ordinator/Director	**Paramjeet Kaur Mangat**
• Phone No.	**01628255930**
• Alternate phone No.(IQAC)	**8872584624**
• Mobile (IQAC)	**8872584624**
• IQAC e-mail address	**iqacjawaladevi@cordia.edu.in**
• Alternate e-mail address (IQAC)	**paramjeet.mangat@cordia.edu.in**
3.Website address	https://www.jawaladevicollege.org
• Web-link of the AQAR: (Previous Academic Year)	https://www.jawaladevicollege.org/aqar/
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.jawaladevicollege.org/academic-calendar/

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.49**	**2010**	**04/09/2010**	**03/09/2015**
Cycle 2	**B++**	**2.84**	**2016**	**02/12/2016**	**01/12/2021**

6.Date of Establishment of IQAC	**19/10/2010**

7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNMTT etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	[View File](#)	
9.No. of IQAC meetings held during the year	**04**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	**Yes**	
• (Please upload, minutes of meetings and action taken report)	[View File](#)	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	**No**	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

1. Organized International Webinar on 'Mind Management; An Approach to Online Learning' 2. Published National Seminar Proceedings on 'Educational Leadership; Issues & Challenges' [ISBN- 9789390953] 3. Organized Free Covid-19 Vaccination Camp at College Campus in association with NSS unit of the college 4. Encouraged Faculty members for writing and Publishing Research papers. Released Annual 2020 Issue of Cordia Multidisciplinary Research Journal [ISSN: 2455-8982] 5. Functional LMS e-Shiksha Platform for online Teaching and Learning and Initiated Library Automation work

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).

Plan of Action	Achievements/Outcomes
1. Preparation of Annual Academic Calendar and Implementation	Executed as Planned [Offline and Online]
2. To Release annual Issue of Cordia Multidisciplinary Research Journal	Released in May, 2021
3. To Publish and release National Seminar Proceedings[Seminar held in 2019] on 'Educational Leadership: Issues & Challenges' [ISBN: 978-93-90953-18-9]	Published and Released
4. Ensuring functional LMS for teaching learning Process and also the automation of Library	Lecture notes were available on E-shiksha plateform for students and Library Automation was initiated
5. To organize various activities/camps related to Covid-19 in collaboration with NSS Unit	Executed as Planned [Offline & Online]

13.Whether the AQAR was placed before statutory body?	No

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022	11/02/2022

Extended Profile

2.Student

2.1	133

Number of students on roll during the year

File Description	Documents
Data Template	View File

2.2 Number of seats sanctioned during the year	**150**

File Description	Documents
Data Template	View File

2.3 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	**35**

File Description	Documents
Data Template	View File

2.4 Number of outgoing / final year students during the year:	**85**

File Description	Documents
Data Template	View File

2.5Number of graduating students during the year	**44**

File Description	Documents
Data Template	View File

2.6 Number of students enrolled during the year	**48**

File Description	Documents
Data Template	View File

4.Institution

4.1 Total expenditure, excluding salary, during the year (INR in	**26.84325**

Lakhs):	
4.2 Total number of computers on campus for academic purposes	**66**

5.Teacher	
5.1 Number of full-time teachers during the year:	**10**

File Description	Documents
Data Template	[View File](#)
Data Template	[View File](#)

| 5.2

Number of sanctioned posts for the year: | **12** |

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Planning

1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation. Describe the institutional process of planning and/or reviewing, revising curriculum and adapting it to the local context in not more than 100 - 200 words

Academic Planning committee of Smt. Jawala Devi college of Education plans the calendar of the year and informs the central time table committee to prepare a schedule. Curricular and co-curricular activities are planned in the academic calendar to achieve the set outcomes. According to the distribution of courses, individual teachers prepare their lecture /UNIT plan. Faculty members refer to the standard reference books prescribed by university and to the latest information available through online resources for effective implementation of curriculum. Besides the use of conventional chalk and duster methods, various other teaching methods are used for effective implementation of curriculum like: Group Discussions, Demonstrations, Debates, Power Point Presentations, Add-on practicals, Videos, Case studies etc. To complement ICT based teaching learning process; teachers have been trained to use on-line education Moodle and Google platforms in LMS workshop to facilitate Lectures and Assessment process. Throughout the semester, students get assessed by conducting their internal evaluations and final semester examination; at last. Result analysis of every course is

carried out and corrective measures are suggested. Thus, by optimum utilization of available infrastructure, entire curriculum delivery is very well planned, effectively implemented, and properly documented by all the faculty members.

File Description	Documents
Details of a. the procedure adopted including periodicity, kinds of activities b. Communication of decisions to all concerned c. Kinds of issues discussed	**No File Uploaded**
Plan developed for the academic year	View File
Plans for mid- course correction wherever needed for the academic year	View File
Any other relevant information	View File

1.1.2 - At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year Faculty of the institution Head/Principal of the institution Schools including practice teaching schools Employers Experts Students Alumni	**A. All of the above**

File Description	Documents
Data as per Data Template	View File
List of persons who participated in the process of in-house curriculum planning	View File
Meeting notice and minutes of the meeting for in-house curriculum planning	View File
A copy of the programme of action for in- house curriculum planned and adopted during the academic year	**No File Uploaded**
Any other relevant information	View File

1.1.3 - While planning institutional curriculum, focus is kept on the Programme	**A. All of the Above**

Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which are stated and communicated to teachers and students through Website of the Institution Prospectus Student induction programme Orientation programme for teachers

File Description	Documents
Data as per Data Template	View File
URL to the page on website where the PLOs and CLOs are listed	https://www.jawaladevicollege.org/admission-for-bachelor-of-education/
Prospectus for the academic year	View File
Report and photographs with caption and date of student induction programmes	View File
Report and photographs with caption and date of teacher orientation programmes	View File
Any other relevant information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available

1.2.1.1 - Number of optional / elective courses including pedagogy courses offered programme-wise during the year

13

File Description	Documents
Data as per Data Template	View File
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	View File
Academic calendar showing time allotted for optional / electives / pedagogy courses	https://www.jawaladevicollege.org/academic-calendar-2/
Any other relevant information	https://www.jawaladevicollege.org/wp-content/uploads/2021/08/TT-July-30-docx......pdf

1.2.2 - Number of value-added courses offered during the year

02

1.2.2.1 - Number of value-added courses offered during the year

02

File Description	Documents
Data as per Data Template	View File
Brochure and Course content along with CLOs of value-added courses	**No File Uploaded**
Any other relevant information	View File

1.2.3 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

13

1.2.3.1 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

13

File Description	Documents
List of the students enrolled in the value-added course as defined in 1.2.2	View File
Course completion certificates	**No File Uploaded**
Any other relevant information	View File

1.2.4 - Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic Advice/Guidance

Three of the above

File Description	Documents
Data as per Data Template	View File
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses as per Data Template	**No File Uploaded**
Document showing teachers' mentoring and assistance to students to avail of self-study courses	View File
Any other relevant information	**No File Uploaded**

1.2.5 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

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1.2.5.1 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

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File Description	Documents
Data as per Data Template	**No File Uploaded**
Certificates / evidences for completing the self-study course(s)	**No File Uploaded**
List of students enrolled and completed in self study course(s)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas Describe the curricular thrusts to achieve the following in not more than 100 - 200 words each A fundamental or coherent understanding of the field of teacher education Procedural knowledge that creates teachers for different levels of school education skills that are specific to one's chosen specialization Capability to extrapolate from what one has learnt and apply acquired competencies Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.

The Institution is an affiliating college that through its co-curricular activities tries to inculcate knowledge, skill, values and attitudes related to various learning areas among its students. It ensures not only effective curriculum delivery but also makes every effort to impart a holistic education that goes beyond the curriculum through myriad activities conducted throughout the year. Orientation is provided in the knowledge and acquisition of teaching skills through micro-teaching cycles, followed by demonstration of model lessons in all teaching subjects by the experts. Besides this, the student teachers are trained in the effective use of technology supported teaching and the use of interactive board in the process of teaching and communicating. Activities on soft skills, personality development, computer skills, Spoken English, Guidance and Counselling, Time Management, Art and Craft are also organised to enhance teaching skills among trainees. Skill of operating multi-media, preparing individual assignments and research projects, utilization of language laboratory and development of interpersonal skills are imparted to the students for their multi-skill development. Seminar/ webinar, Discussions, debates and guest lectures pertaining to gender sensitization are arranged. Women's Day is celebrated every year with active students participation.

File Description	Documents
List of activities conducted in support of each of the above	View File
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded
Photographs indicating the participation of students, if any	View File

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well as international and comparative perspective. Describe in not more than 100-200 words how students are familiarized with the diversity in school system in India with respect to: Development of school system Functioning of various Boards of School Education Functional differences among them Assessment systems Norms and standards State-wise variations   International and comparative perspective

Smt. Jawala Devi college of education follows the curriculum prescribed by Punjabi Universityfor B.Ed. and M.Ed. College provides equal weightage to theory and school based practical activities. There is a sociology part in the first core paper (Teacher in the Emerging Indian Society) of the B.Ed. curriculum. The prescribed part familiarizes the PTs with the concept, meanings and importance of equity and diversity. Besides, it focuses on the problems of caste and class based disparities and the aspects concerning democratic functioning of society, national integration, international understanding and their interrelations. In this context, the content outlines the ways and means for observing equity and respecting diversity. Similarly, the paper on Educational Psychology enables the learners to understand and appreciate the principles of equity and diversity so far, as they emanate from individual differences. A required understanding of the concept of multiculturalism and value of respecting different cultures promotes the idea of respecting diversity. Reciting national song and anthem that speak of national integrity are routine practice of the college. These are instruments for creating emotionally-toned humane atmosphere. Each day of the college commences with a daily prayer session including news headlines, thought of the day, physical exercise and National Anthem.

File Description	Documents
Action plan indicating the way students are familiarized with the diversities in Indian school systems	View File
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

1.3.3 - Students derive professionally relevant understandings and consolidate these into their professional acumen from the wide range of curricular experiences provided during Teacher Education Programme Describe the efforts made by the institution to enable students to develop understanding of the interconnectedness of the various learning engagements and to make them ready for the professional field in not more than 100-200 words

Smt. Jawala devi college of education follows the curriculum in a way as to provide varied experiences to the students. In order to achieve this aim students are given professional training in teaching through student-centred approach, an approach to education focusing on the needs of the students. The college follows and promotes the teaching methods such as active learning, cooperative learning, and inductive teaching and learning: inquiry-based learning, problem-based learning, project based learning, discovery learning, etc. It seeks to promote Collaborative group learning, both inside and outside the classroom; Individual student research and discovery through action research at B.Ed. level and dissertation at M.Ed. level. After completing this programme different skills enhanced and can be used personally and professionally which help in fulfilling advanced teaching strategies.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

1.4 - Feedback System

1.4.1 - Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders. Structured feedback is obtained from Students Teachers Employers Alumni Practice Teaching Schools/TEI	Three of the above

File Description	Documents
Sample filled-in feedback forms of the stake holders	View File
Any other relevant information	View File

1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following	**Feedback collected, analyzed and action taken**

File Description	Documents
Stakeholder feedback analysis report with seal and signature of the Principal	View File
Action taken report of the institution with seal and signature of the Principal	**No File Uploaded**
Any other relevant information	**No File Uploaded**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of students during the year

48

2.1.1.1 - Number of students enrolled during the year

48

File Description	Documents
Data as per Data Template	View File
Document relating to sanction of intake from university	View File
Approval letter of NCTE for intake of all programs	View File
Approved admission list year-wise/ program-wise	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the year

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18
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2.1.2.1 - Number of students enrolled from the reserved categories during the year

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18
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File Description	Documents
Data as per Data Template	View File
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	View File
Final admission list published by the HEI	No File Uploaded
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	No File Uploaded
Any other relevant information	No File Uploaded

2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year

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2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the year

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File Description	Documents
Data as per Data Template	No File Uploaded
Certificate of EWS and Divyangjan	No File Uploaded
List of students enrolled from EWS and Divyangjan	No File Uploaded
Any other relevant information	No File Uploaded

2.2 - Honoring Student Diversity

2.2.1 - Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students Describe the assessment process at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students, in not more than 100-200 words.

Smt Jawala Devi College of Education provides full supports to different learning ability students i.e. bright student as well as slow learners so faculty will provide every possible facility to enhance learning like slow learners are also groomed regularly in their class hours by asking them questions on the topic which has been discussed in the class. Faculty members revise the critical topics as per student's requisitions, provide additional learning material such as textbooks and solved question papers The students are also guided for answering the questions to the point for scoring good marks in the sessional examination and in the University examination. Advance learners are encouraged to acquire new and advanced information through the internet to bring out their full potential. The advanced learners as well as slow learners are encouraged to take part in group discussions on a particular topic assigned to them so that they are able to shed off their inhibitions and participate in it with enthusiasm. Besides lecture classes, ICT enabled classes are taken to make difficult topics more understandable to the students. Both the advanced learners as well as slow learners students are encouraged to do good results in their final semester examination.

File Description	Documents
Documentary evidence in support of the claim	No File Uploaded
Documents showing the performance of students at the entry level	View File
Any other relevant information	No File Uploaded

2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic Counselling Peer Feedback / Tutoring Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and Adaptive Structures (for the differently abled) Multilingual interactions and inputs	Six/Five of the above

File Description	Documents
Data as per Data Template	View File
Relevant documents highlighting the activities to address the student diversities	View File
Reports with seal and signature of Principal	No File Uploaded
Photographs with caption and date, if any	View File
Any other relevant information	No File Uploaded

2.2.3 - There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student diversity	**Two of the above**

File Description	Documents
Relevant documents highlighting the activities to address the differential student needs	View File
Reports with seal and signature of the Principal	No File Uploaded
Photographs with caption and date	No File Uploaded
Any other relevant information	No File Uploaded

2.2.4 - Student-Mentor ratio for the academic year

1:13

2.2.4.1 - Number of mentors in the Institution

10

File Description	Documents
Data as per Data Template	View File
Relevant documents of mentor-mentee activities with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning Describe the varied modes of learning adopted and their basic rationale for adopting such learning mode/s for different courses of each programme in not more than 100-200 words.

Multiple mode to enhancing students learning is adopted by teachers, which includes Experiential learning, Participating learning, Problem solving methodologies, Brain storming, Focused group discussion, Online mode. The college organizes field visits to the different educational & historical places to achieve first hand experience. Every day morning assembly is organized with the aim of appraising the students' teachers about policy, direction and educational needs. This exercise helps the students to gain direct experience & awareness of global issues. Brain storming session on certain issues and problems are organized during tutorial / mentor mentee session. Some global and current issues are discussed through seminars, debates and group discussions. Assignment and project work is also assigned by teachers to students. For this purpose different groups are framed. Classes can also be organized through online mode by the use of Google meet & Zoom meeting. LMS is also used by the teachers to upload all the learning material including notes, videos and presentations .

File Description	Documents
Course wise details of modes of teaching learning adopted during the academic year in each programme	View File
Any other relevant information	No File Uploaded

2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha etc., Learning Resources and others excluding PPT during the year

10

File Description	Documents
Data as per Data Template	View File
Link to LMS	https://learnbyeshikha.com/umarana
Any other relevant information	No File Uploaded

2.3.3 - Number of students using ICT support (mobile-based learning, online material, podcast, virtual laboratories, learning apps etc.) for their learning, during the academic year

133

File Description	Documents
Data as per Data Template	View File
Programme wise list of students using ICT support	No File Uploaded
Documentary evidence in support of the claim	View File
Landing page of the Gateway to the LMS used	No File Uploaded
Any other relevant information	No File Uploaded

2.3.4 - ICT support is used by students in various learning situations such as Understanding theory courses Practice teaching Internship Out of class room activities Biomechanical and Kinesiological activities Field sports	**Four of the above**

File Description	Documents
Data as per Data Template	View File
Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations	View File
Geo-tagged photographs wherever applicable	**No File Uploaded**
Link of resources used	https://www.jawaladevicollege.org/gallerys/
Any other relevant information	**No File Uploaded**

2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students Describe in not more than 100-200 words the nature of mentoring efforts in the institution with respect to working in teams dealing with student diversity conduct of self with colleagues and authorities balancing home and work stress keeping oneself abreast with recent developments in education and life

Continual mentoring is provided by teachers for developing professional attributes in students. Highly qualified teachers of Smt. Jawala Devi College of Education avail all the given modern methods of teaching to enhance learning ability of students. They support and assist from the beginning of the academic year. It is necessary to support their performance in the classroom from the very beginning in their teaching careers. Mentoring can play a critical role in continually improving the professional knowledge and skills that teachers need to instruct and prepare students for the rising demands of modern methods in the field of education. Faculty members have been provided with the Audio-Visual aids, the LCD projector, OHP etc through which learning is made effective & efficient. There is provision for attending various faculty development programs. The college strives to enhance the facilities and equipments so that the faculty does not face any difficulty in the performance for developing professional attributes in students.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	**No File Uploaded**

2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by	**Five/Six of the above**

experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education-from local to regional to national to global

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	View File
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	View File
Any other relevant information	**No File Uploaded**

2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students

Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students. Innovation in education encourages teachers and students to explore, research and use all the tools to uncover something new. It involves a different way of looking at problems and solving them. The thinking process that goes into it will help students develop their creativity and their problem solving skills. Teachers of Smt Jawala Devi College of Education given preference to creative aspects in teaching to enhance different skills of creativity in the students. The college plays an active role in training the faculty as well as students also. The trained and other sensitized faculty takes effective measures in implanting innovative techniques in teaching – learning in order to enhance motivation and self directed learning among the students. The various innovations tried are as follows:

1. **Create a compassionate, accepting environment**
2. **Be present with students ideas**
3. **Encourage autonomy**
4. **Reward assignments to promote creative thinking**
5. **Give students direct feedback on their creativity**

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

2.4 - Competency and Skill Development

2.4.1 - Institution provides opportunities for developing competencies and skills in different functional areas through specially designed activities / experiences that include Organizing Learning (lesson plan) Developing Teaching Competencies Assessment of Learning Technology Use and Integration Organizing Field Visits Conducting Outreach/ Out of Classroom Activities Community Engagement Facilitating Inclusive Education Preparing Individualized Educational Plan(IEP)	`Seven/Eight of the above`

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	No File Uploaded
Reports of activities with video graphic support wherever possibl	View File
Any other relevant information	View File

2.4.2 - Students go through a set of activities as preparatory to school- based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/ Individualized Education Plans (IEP) Identifying varied student abilities Dealing with student diversity in classrooms Visualising differential learning activities according to student needs Addressing inclusiveness Assessing student learning Mobilizing relevant and varied learning resources Evolving ICT based learning situations Exposure to Braille /Indian languages /Community engagement	`Six/Seven of the above`

File Description	Documents
Data as per Data Template	View File
Reports and photographs / videos of the activities	View File
Attendance sheets of the workshops / activities with seal and signature of the Principal	View File
Documentary evidence in support of each selected activity	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.4.3 - Competency of effective communication is developed in students through several activities such as Workshop sessions for effective communication Simulated sessions for practicing communication in different situations Participating in institutional activities as 'anchor', 'discussant' or 'rapporteur' Classroom teaching learning situations along with teacher and peer feedback	**All of the above**

File Description	Documents
Data as per Data Template	View File
Details of the activities carried out during the academic year in respect of each response indicated	View File
Any other relevant information	**No File Uploaded**

2.4.4 - Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses Teacher made written tests essentially based on subject content Observation modes for individual and group activities Performance tests Oral assessment Rating Scales	**Four of the above**

File Description	Documents
Data as per Data Template	View File
Samples prepared by students for each indicated assessment tool	**No File Uploaded**
Documents showing the different activities for evolving indicated assessment tools	View File
Any other relevant information	**No File Uploaded**

2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use of social media/learning apps/adaptive devices for learning Identifying and selecting/ developing online learning resources Evolving learning sequences (learning activities) for online as well as face to face situations	**Three of the above**

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of each response selected	View File
Sample evidence showing the tasks carried out for each of the selected response	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.4.6 - Students develop competence to organize academic, cultural, sports and community related events through Planning and scheduling academic, cultural and sports events in school Planning and execution ofcommunity related events Building teams and helping them to participate Involvement in preparatory arrangements Executing/conducting the event	**All of the above**

01-08-2022 01:15:14

File Description	Documents
Data as per Data Template	View File
Documentary evidence showing the activities carried out for each of the selected response	View File
Report of the events organized	**No File Uploaded**
Photographs with caption and date, wherever possible	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study	**Four of the above**

File Description	Documents
Data as per Data Template	View File
Samples of assessed assignments for theory courses of different programmes	View File
Any other relevant information	**No File Uploaded**

2.4.8 - Internship programme is systematically planned with necessary preparedness Describe institution's preparatory efforts at organizing internship programme in not more than 100-200 words with respect to the following: Selection/identification of schools for internship: participative/on request Orientation to school principal/teachers Orientation to students going for internship Defining role of teachers of the institution Streamlining mode/s of assessment of student performance Exposure to variety of school set ups

Selection/identification of schools for internship: Participative/on request Internship of students is arranged in various private and government aided schools every year by SCERT. The student teachers Practice Teaching comprises about 50 lessons, which include .Micro teaching comprising five lessons in each teaching subject. Simulate lessons-10 , School-based teaching (33 lessons), 02 Discussion lessons followed by Final lessons (two lessons) in each teaching subject. The Final lessons are delivered in the presence of External Examiner appointed by the University. The Practice teaching is thus carried out for more than mandated working days to deliver more than the number of lessons. The student teachers involve themselves in all school activities like conducting the assembly, arranging sports

events, school day, Festivals, evaluation, etc. .They develop files, prepare models and charts.All these programes were postponed due to Covid restrictions.

File Description	Documents
Documentary evidence in support of the claim	**No File Uploaded**
Any other relevant information	View File

2.4.9 - Number of students attached to each school for internship during the academic year

2.4.9.1 - Number of final year students during the academic year

44

File Description	Documents
Data as per Data Template	View File
Data as per Data Template	View File
Plan of teacher engagement in school internship	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.4.10 - Nature of internee engagement during internship consists of Classroom teaching Mentoring Time-table preparation Student counseling PTA meetings Assessment of student learning – home assignments & tests Organizing academic and cultural events Maintaining documents Administrative responsibilities- experience/exposure Preparation of progress reports	**Nine/All of the above**

File Description	Documents
Data as per Data Template	View File
Sample copies for each of selected activities claimed	No File Uploaded
School-wise internship reports showing student engagement in activities claimed	View File
Wherever the documents are in regional language, provide English translated version	No File Uploaded
Any other relevant information	No File Uploaded

2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Describe in not more than 100-200 words, the monitoring mechanisms adopted to ensure optimal impact of internship in schools with specific reference to the role of teacher educators, school principal, school teachers and peers.

Smt. Jawala Devi College of Education, adopts effective monitoring mechanisms during Practice teaching is conducted in various local schools. Two lessons per day are delivered during their practice teaching sessions. Teacher educators (preferably subject experts) from the college are detailed to check and approve the lessons plans beforehand. The student-teachers are allowed to deliver the duly approved lesson plans. 60 to 70 per cent of the lessons in schools are observed by the faculty. Teachers of concerned schools also observe the lessons. The school teachers are encouraged to give suggestions for improvement. Teacher educators and school teachers note down remarks on the lesson plan book. Thus, on the spot feedback are provided to the pupil -teachers. Detailed feed back is also provided in the college collectively on subsequent days. Remarks on the notebook, subsequent discussion and observations based on self-reflection are taken into consideration for bringing about improvement. The process of observation and feedback is comprehensive & continuous.

File Description	Documents
Documentary evidence in support of the response	View File
Any other relevant information	No File Uploaded

2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such	All of the above

as Self Peers (fellow interns) Teachers / School* Teachers Principal / School* Principal B. Ed Students / School* Students (* 'Schools' to be read as "TEIs" for PG programmes)

File Description	Documents
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	[View File](#)
Two filled in sample observation formats for each of the claimed assessors	**No File Uploaded**
Any other relevant information	[View File](#)

2.4.13 - Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation process in schools Involvement in various activities of schools Regularity, initiative and commitment Extent of job readiness	**Five of the above**

File Description	Documents
Format for criteria and weightages for interns' performance appraisal used	[View File](#)
Five filled in formats for each of the aspects claimed	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.5 - Teacher Profile and Quality

2.5.1 - Number of fulltime teachers against sanctioned posts during the year

10

File Description	Documents
Data as per Data Template	[View File](#)
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	**No File Uploaded**
English translation of sanction letter, if it is in regional language	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.5.2 - Number of fulltime teachers with Ph. D. degree during the year

04

File Description	Documents
Data as per Data Template	[View File](#)
Certificates of Doctoral Degree (Ph.D) of the faculty	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.5.3 - Number of teaching experience of full time teachers for the during the year

16

2.5.3.1 - Total number of years of teaching experience of full-time teachers for the academic year

16

File Description	Documents
Copy of the appointment letters of the fulltime teachers	[View File](#)
Any other relevant information	**No File Uploaded**

2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the nature of efforts by teachers to keep themselves updated professionally in not more than 100-200 words 1.   In house discussions on current developments and issues in education 2.   Share information with colleagues and with other institutions on policies and regulations

The teachers must keep themselves to pace on this path of change to implement new methods of teaching-learning process to suit the requirements of the day .by attending conferences, workshops,

webinars, seminars, symposiums with a view to enlightening teachers on latest developments in the field of education, that are required for professional development. Writing articles/books, material production, publication of research papers, etc also help a lot in this form of development. Teachers, in order to let learners learn in the best possible ways, have to adapt to the changes from time to time. Learners live in a different setup as compared to teachers. This gap can be bridged by teachers only when they reach out to the mental level of the learners. Over a period of time there have been tremendous changes in the setup of our education system. Teachers have to have demonstrate that they posses some special characteristics to handle the changing times and trends in education sphere. Since the teacher is entrusted with the job of 'shaping the future of a country' he has to constantly reflect upon his actions as a teacher and make necessary changes to suit the need of the hour.

File Description	Documents
Documentary evidence to support the claim	View File
Any other relevant information	View File

2.6 - Evaluation Process

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution Describe details of the Continuous Internal Evaluation in the institution highlighting its major components in not more than 100-200 words

The college has a well-structured, transparent and robust mechanism for Continuous Internal Evaluation of students. The schedule of internal examinations is conveyed through the Academic calendar. The process of internal assessment mechanism includes formative and summative modes. Are as followed :- Attendance , Two Unit Tests per Semester , Assignments and projects , The following are considered for gradation: Field visit, report writing Seminars presentation, participation in Class interaction or presentations. Participation in college activities, Good conduct and demonstrative ethics and values , The college insists on a minimum 75% attendance of students per semester. Internal assessment is based on quiz, unit tests, open tests, assignments, viva-voce and practical examinations. Personal feedback is given to students. Weak students are counseled and corrective measures are suggested. Difficulty sessions, often including peer learning and peer evaluation are taken by the teachers. The teacher plays the role of an observer. Transformation of classrooms into student-centric learning spaces has increased possibilities for successful curriculum transactions. In summative

mode, students take a semester-end examination on the university pattern, answer sheets are marked and necessary feedback is given.

File Description	Documents
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	[View File](#)
Any other relevant information	[View File](#)

2.6.2 - Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation Display of internal assessment marks before the term end examination Timely feedback on individual/group performance Provision of improvement opportunities Access to tutorial/remedial support Provision of answering bilingually

File Description	Documents
Copy of university regulation on internal evaluation for teacher education	[View File](#)
Annual Institutional plan of action for internal evaluation	**No File Uploaded**
Details of provisions for improvement and bi-lingual answering	**No File Uploaded**
Documentary evidence for remedial support provided	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.6.3 - Mechanism for grievance redressal related to examination is operationally effective

As suggested by University Grants Commission, New Delhi, the College has established a Grievance Redressal Cell, to provide a mechanism for redressal of students' grievances and ensure the transparency in admission, and prevention of unfair practices, etc.The function of the cell is to look into the complaints lodged by any student, and judge its merit. The Grievance cell is also empowered to look into matters of harassment, examination etc. Anyone with a genuine grievance may approach the Grievance Cell in person or also be sent

through e-mail/letter to the teacher- in- charge of Student's Grievance Cell.The Grievance Redressal Committee of the academic year 2020-21 was reconstituted with 03 faculty members and 02 student representatives. As the academic activities were conducted online due to COVID restrictions, examinations were also conducted online. Grievnaces related to examination were also received and addressed. Thus, the mechanism for grievance redressal related to examination is operationally effective.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	View File
Any other relevant information	No File Uploaded

2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation Describe the mechanism of adhering to academic calendar for the conduct of Internal Evaluation in the institution in not more than 100-200 words.

The college has a comprehensive academic calendar cum work book which is annually updated. Where in all scholastic and co-scholastic activities for the current academic year are decided. The schedule in the calendar is strictly followed for conducting the various academic events including examinations. A multi-level and systematic evaluation process is practiced in the institution. External evaluation of all theory courses is done by End Semester Examination conducted by the university, External evaluation of practical courses in the III or IV Semesters are done by the examiners constituted by the university. All the documents and records pertaining to practical courses are made available before the External Examiners constituted by the University. Internal evaluation of theory courses shall be done by two class tests and the related practicum. The entire faculty keeps work record. The personal information, time table, academic calendar, details of work engaged, extra work done, teaching notes – content and learning experiences – of the entire course, attendance of students, internal assessment of students – grades given to students with respect to assignments/seminars/projects, test paper, attendance, etc., performance in assignment presentation, seminar, & project, is used for calculating internal assessment, etc are included in the teacher" s work record.

2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and CLOs. Describe the way in which institution ensures alignment of stated PLOs and CLOs with the teaching

learning process in not more than 100 - 200 words.

On the completion of the B.Ed. (2 years) Programme, student teachers will be able to impart relevant knowledge with respect to foundation and methodology courses, will be able to promote mastery over the required content , will be able to know, select and use teaching methods, will be able to analyse the content, text books and syllabus. The students will be able to impart teaching skills and will be able to experiment classroom practices. The students will be able to imbibe and uphold qualities of a good teacher , will be able to preserve proper balance of his/her life as a person . They will be able to understand different values such as morality , social service .The students will be able communicate effectively, will be able to plan, teach, organize school related /community based activities and programmes. COURSE LEARNING OUTCOMES (CLOs): After the completion of the B.Ed. (2 years) Programme, student teachers will be able to have proper knowledge of Childhood & Adolescence,Understanding Discipline and Pedagogy: Language, Social Science, Scinces, Mathematics,Commerce, Economics, ICT Basics, Learning, Teaching & Assesment, Contemporary Education and policies, Techniques, Methods & Approches of Pedagogy,Understanding Self, Yoga,Inclusive Education,Guidance & Counseling,Value Education,Health & Physical Education.

File Description	Documents
Documentary evidence in support of the claim	[View File](#)
Any other relevant information	[View File](#)

2.7.2 - Pass percentage of Students during the year

File Description	Documents
Data as per Data Template	[View File](#)
Result sheet for each year received from the Affiliating University	No File Uploaded
Certified report from the Head of the Institution indicating pass percentage of students program-wise	No File Uploaded
Any other relevant information	No File Uploaded

2.7.3 - The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

The most appropriate assessments to improve guidance in student learning are quizzes, tests, writing assignments, seminars and other assessments that teachers make in their classes on a regular basis. Teachers rely on the results from these assessments techniques because of their direct relationship with classroom teaching and learning . The results are immediate and easy to analyze by the concerned teacher the individual student level. To use classroom assessments to improve, however, teachers must change both their approach to assessment and their interpretation of the available outcomes. In particular, the teachers need to see their assessment as an integral part of the teaching learning process and as important aspect in helping students learn and imbibe knowledge .Despite the importance of evaluation in education today, some teachers receive formal training in assessment techniques and analysis. Lacking specific training, teachers rely too heavily on traditional evaluation techniques. When no appropriate assessment is available, teachers construct assessment techniques. Assessment and evaluation is done after instructional and teaching activities are completed and it helps in providing students with their achieved learning outcomes and performances.

File Description	Documents
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	View File
Any other relevant information	View File

2.7.4 - Performance of outgoing students in internal assessment

2.7.4.1 - Number of students achieving on an average 70% or more in internal assessment activities during the year

84

File Description	Documents
Number of students achieving on an average 70% or more in internal assessment activities during t	View File
Record of student-wise / programme-wise / semester-wise internal assessment of students during the year	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.7.5 - Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to. Describe with examples the extent to which the assessment task and the performance of students reflect their initially identified learning needs in not more than 100 -200 words.

Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to. Following assessment process is being followed - Initial learning reflects in their final assessment that is mostly average and good performance. Slow learners gain average performance in comparison to bright students but over all the result is good. understand exactly what is expected from them, have a clearer understanding of the assessment criteria, understand what they have to do, know how to prepare themselves for the assessment, perform to the best of their ability (when they are fully informed about the assessment), have a greater confidence in the assessment method and the teacher's/assessor's judgment, improve their motivation ,take ownership of their assessment, Prepare for the assessment (ensuring they have all relevant equipment available).

File Description	Documents
Documentary evidence in respect to claim	View File
Any other relevant information	View File

2.8 - Student Satisfaction Survey

RESEARCH AND OUTREACH ACTIVITIES

3.1 - Resource Mobilization for Research

3.1.1 - Number of research projects funded by government and/ or non-government agencies during the year

00

File Description	Documents
Data as per Data Template	**No File Uploaded**
Sanction letter from the funding agency	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.1.2 - Number of grants received for research projects from government and / or non-government agencies during the year (INR in Lakhs)

00

File Description	Documents
Sanction letter from the funding agency	**No File Uploaded**
Income Expenditure statements highlighting the research grants received certified by the auditor	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects Granting study leave for research field work Undertaking appraisals of institutional functioning and documentation Facilitating research by providing organizational supports Organizing research circle / internal seminar / interactive session on research	**Three of the above**

File Description	Documents
Data as per Data Template	View File
Institutional Policy document detailing scheme of incentives	No File Uploaded
Sanction letters of award of incentives	No File Uploaded
Income Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	View File
Documentary evidence for each of the claims	View File
Any other relevant information	No File Uploaded

3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming, think tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for innovative try-outs Material and procedural supports	All of the above

File Description	Documents
Documentary evidences in support of the claims	View File
Details of reports highlighting the claims made by the institution	No File Uploaded
Reports of innovations tried out and ideas incubated	No File Uploaded
Copyrights or patents filed	No File Uploaded
Any other relevant information	View File

3.2 - Research Publications

3.2.1 - Number of research papers / articles per teacher published in Journals notified on UGC website during the year

02

File Description	Documents
Data as per Data Template	View File
First page of the article/journals with seal and signature of the Principal	View File
E-copies of outer jacket/contents page of the journals in which articles are published	View File
Any other relevant information	View File

3.2.2 - Number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the year

09

File Description	Documents
Data as per Data Template	View File
• First page of the published book/chapter with seal and signature of the Principal	View File
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international conference-proceedings per teacher	View File
Any other relevant information	View File

3.3 - Outreach Activities

3.3.1 - Number of outreach activities organized by the institution during the year

3.3.1.1 - Total number of outreach activities organized by the institution during the year

03

File Description	Documents
Data as per Data Template	View File
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	View File
Any other relevant information	**No File Uploaded**

3.3.2 - Number of students participating in outreach activities organized by the institution during the year

3.3.2.1 - Number of students participating in outreach activities organized by the institution during the year

49

File Description	Documents
Event-wise newspaper clippings / videos / photographs with captions and dates	**No File Uploaded**
Report of each outreach activity with seal and signature of the Principal	View File
Any other relevant information	**No File Uploaded**

3.3.3 - Number of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the year

44

3.3.3.1 - Number of students participated in activities as part of national priority programmes during the year

44

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the claim along with photographs with caption and date	View File
Any other relevant information	**No File Uploaded**

3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development Describe the way in which outreach activities conducted sensitized students to social issues and community development in not more than 100-200 words.

The College organizes and participates in various extension activities with a dual objective of not only sensitizing students about various social issues but also contribute to community and strengthen community participation. The college has a well functioning NSS program through which,thecollege, undertakes various extension activities in the neighborhood community like organizing camps, Swachh Bharat initiatives, blood donation camps, awareness programmes on AIDS prevention, Plantation etc. Other than NSS units, the various cells and committees of the college are conscious about its responsibilities for shaping students into responsible citizens of the country by making students aware of social issues through various programmes like Environmental Awareness, Personal Health and Hygiene, Celebration of birth anniversaries of National heroes, Environment conservation, Road Safety, Voters awareness, Health check-up camps, etc. During the Covid-19, to help the poor people and workers, whose incomes have taken a huge hit due to Covid-19, the college, the college distributed free food and ration to a large number of people in the surrounding areas. Also, the college, in association with Civil Hospital, Khamanon, organized a vaccination camp on the campus. More than 60 people including staff, faculty and residents were inoculated in a vaccination camp.

File Description	Documents
Relevant documentary evidence for the claim	View File
Report of each outreach activity signed by the Principal	View File
Any other relevant information	**No File Uploaded**

3.3.5 - Number of awards and honours received for outreach activities from government / recognized agency during the year

01

File Description	Documents
Data as per Data Template	View File
Appropriate certificates from the awarding agency	View File
Any other relevant information	No File Uploaded

3.4 - Collaboration and Linkages

3.4.1 - Number of linkages for Faculty exchange, Student exchange, research etc. during the year

01

3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc. during the year

01

File Description	Documents
Data as per Data Template	View File
List of teachers/students benefited by linkage – exchange and research	No File Uploaded
Report of each linkage along with videos/photographs	No File Uploaded
Any other relevant information	No File Uploaded

3.4.2 - Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the academic year

03

File Description	Documents
Data as per Data Template	View File
Copies of the MoU's with institution / industry/ corporate houses	View File
Any other relevant information	No File Uploaded

3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities Practice	All of the above

teaching /internship in schools Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education Discern ways to strengthen school based practice through joint discussions and planning Join hands with schools in identifying areas for innovative practice Rehabilitation Clinics Linkages with general colleges

File Description	Documents
Data as per Data Template	View File
Report of each activities with seal and signature of the Principal	View File
Any other relevant information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, equipment, computing facilities, sports complex, etc. for the various programme offered Describe the adequacy of facilities for Teaching –Learning as per the minimum specified requirement by statutory bodies in not more than 100 - 200 words

Smt. Jawala Devi College of Education has a well maintained infrastructure conducive to teaching, learning and comprehensive development of students. The college has well-equipped classrooms, tutorial rooms, department rooms, Science Lab, Maths Lab, E.T. Lab, Smart Room, Language Lab, Computer Lab and Psychology lab as per norms. The classrooms are equipped with projectors. The campus is Wi-Fi enabled for the benefit of students and faculty. The well-stocked College Library is available for the students and Faculty which is Wi-Fi enabled. The college library has ample books and subscribes to various print journals. All the books are bar-coded. The library provides access to e-journals and e-books. The Administrative block of the college consists of the Chairman's Office, Director's Office, Principal's Office, the Accounts Office, the Admission Cell, HR Office and the multipurpose hall which are fully ICT enabled. The college also provides adequate facilities for cultural activities, indoor and outdoor sports , gymnasium etc. The huge ground used for various cultural and sports activities including football court, volleyball court, kho-kho court, Kabaddi court, Handball court, Basketball Court, 200 mtr Track, open space for yoga etc. Indoor arrangements include a table tennis and yoga room, chess, carom is also played there.

File Description	Documents
List of physical facilities available for teaching learning	View File
Geo-tagged photographs	**No File Uploaded**
Any other relevant information	**No File Uploaded**

4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the year.

4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities

04

File Description	Documents
Data as per Data Template	View File
Geo-tagged photographs	View File
Link to relevant page on the Institutional website	https://www.jawaladevicollege.org/
Any other relevant information	**No File Uploaded**

4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (INR in lakhs)

26.74

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	View File
Any other relevant information	**No File Uploaded**

4.2 - Library as a Learning Resource

4.2.1 - Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software Describe the features of Library Automation in not more than 100 – 200 words.

The college has well equipped Library with required books as per norms, refernce books, journals , periodicals etc LMS has been

implemented partially. Also the, automation of Library has been done partialy. List of all the books available in the librray and all books have also been mograted in librray software. All books of the library have been barcoded. One server PC has been installed in the library. Issue-Return of book has been mainatined digitally. The student can access all the books on client PC, they have to apply online with the choice of books to the librarian by using client PC/searchportal and the librarian excepts their request and send confirmtion to the stduents about the books. Some more features in automation need to be implemented which is in process.

File Description	Documents
Bill for augmentation of library signed by the Principal	**No File Uploaded**
Web-link to library facilities, if available	https://www.jawaladevicollege.org/library/
Any other relevant information	View File

4.2.2 - Institution has remote access to library resources which students and teachers use frequently Give details of Gateway for remote access to library resources used by teachers and students in not more than 100 - 200 words

Library has a library committee appointed by the Principal to monitor the smooth and effective functioning of all the services provided. It also shoulders various responsibilities like finalizing the annual budget, purchase of the reference books, purchase of the text books and some other important books, journals and periodicals, etc. Library is substantially computerized, bar code system is adopted. Monthly cleaning of the books and racks is done to preserve them. The library committee makes suggestions regarding the extension of the library. It also takes decision about the Library fees, book collection late fees, deposits, weeding out policy of the unwanted books etc. The Library provides open access for all users. It provides book bank facility. Library makes available different newspapers . Stock verification is done as per the guidelines of the norms. Librarian seeks recommendations from the Department to purchase necessary books. After arrival of the new books their titles are shared and also display the books on for information of

staff and students. The library provides free Wi-Fi facility to students and staff. Library has a good collection of rare books.Some of the resources can be used by the sduents remotely.

File Description	Documents
Landing page of the remote access webpage	**No File Uploaded**
Details of users and details of visits/downloads	View File
Any other relevant information	View File

4.2.3 - Institution has subscription for e-resources and has membership / registration for the following e-journals e-Shodh Sindhu Shodhganga e-books Databases

Two of the above

File Description	Documents
Data as per Data template	View File
Receipts of subscription /membership to e-resources	View File
E-copy of the letter of subscription /member ship in the name of institution	View File
Any other relevant information	**No File Uploaded**

4.2.4 - Annual expenditure for purchase of books, journals, and e-resources during the year (INR in Lakhs)

0.059

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the expenditure on purchase of books, journals, e-resources with seal and signature of both the Principal and Chartered Accountant	**No File Uploaded**
Any other relevant information	View File

4.2.5 - Per day usage of library by teachers and students during the academic year

4.2.5.1 - Number of teachers and students using library for Month one (not less than 20 working days) during the academic year

37

File Description	Documents
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal	View File
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	**Nil**
Any other relevant information	View File

4.2.6 - Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways Relevant educational documents are obtained on a regular basis Documents are made available from other libraries on loan Documents are obtained as and when teachers recommend Documents are obtained as gifts to College

Two of the above

File Description	Documents
Data as per Data Template	View File
Any other relevant information	**No File Uploaded**

4.3 - ICT Infrastructure

4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi-Fi with date and nature of updation in not more than 100 - 200 words

The college well furnished computer Labs have adequate number of desktops maintaining student to computer ratio of 1:1at a time. In addition there are 02 HP DeskJet printers, 02 LCD projectors, Smart

Room, own audio system etc. This infrastructure is complemented by computer networking devices, scanners and interactive teaching board etc. The college has a Photocopies/Scanner for various day to day requirements. The institution provides access to desktop systems and laptops to both faculty and students which allows them to use computer aid for academic projects, practical sessions and for learning, power point presentations etc. The College has high configuration servers to allow fast transmission of data to the various computers. These servers are: Windows Based Active Directory, Library OPAC and Infib-net. All the computers are supported by a 64 mpbs LAN and Wi-fi system. The college has Firewall for network security of the campus. The desktops are running on windows 7, windows 10. Office automation packages like Open Office, MS Office and Antivirus are purchased by the college and updated regularly. A back up is taken for all the systems regularly, windows and anti-virus is updated on a regular basis. The College has employed a full time IT Deputy Manager for maintenance and support of the all above ICT infrastructure.

File Description	Documents
Document related to date of implementation and updation, receipt for updating the Wi-Fi	View File
Any other relevant information	View File

4.3.2 - Student – Computer ratio during the academic year

1: 3

File Description	Documents
Data as per data template	View File
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	No File Uploaded
Any other relevant information	No File Uploaded

4.3.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:	D. 50 MBPS - 250MBPS
4.3.4 - Facilities for e-content development are available in the institution such as Facilities for e-content development are available in the institution such as Studio / Live studio Content	Four of the above

distribution system Lecture Capturing System (LCS) Teleprompter Editing and graphic unit

File Description	Documents
Data as per Data Template	View File
Link to videos of the e-content development facilities	https://www.youtube.com/user/cordiagroup/featured
List the equipment purchased for claimed facilities along with the relevant bills	**No File Uploaded**
Link to the e-content developed by the faculty of the institution	https://www.youtube.com/user/cordiagroup/featured
Any other relevant information	**No File Uploaded**

4.4 - Maintenance of Campus and Infrastructure

4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support facilities during the year (INR in Lakhs)

0.04425

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	View File
Any other relevant information	**No File Uploaded**

4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.are in place Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities in not more than 100 - 200 words

The institute has a systematic mechanism for maintenance of all the physical, academic and support facilities .They are maintained by external agencies on demand and the others are maintained by the skilled staff appointed by the management. The the facilities are maintained as per the university/NCTE norms and different committees have been formed at college level. Furniture, Black boards and glass

boards if broken are changed urgently. The college has its own canteen which provides good quality food items. Library has a library committee to monitor the services provided including purchase of the reference books, text books, journals and periodicals, rare books, newspapers etc. It provides book bank facility. Fresh arrival of books displayed on the notice board. The IT Deputy Manager updates the operating system, antivirus, software, hardware, power back-up etc. Online examination can be conducted as per need using ICT. We have spacious Gymnasium Hall for Indoor games and a play-ground with running track , Kho-Kho, Long Jump unit, Kabaddi, Volley-ball, Basketball court, Handball & Football ground. Students of the college have participated at Inter-college, University, State and National level. Multipurpose hall is well equipped with the audio-visual system and maintained regularly.

File Description	Documents
Appropriate link(s) on the institutional website	https://www.jawaladevicollege.org/
Any other relevant information	View File

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects Communicating with persons of different disabilities: Braille, Sign language and Speech training Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two E-content development Online assessment of learning	Five fo the above

File Description	Documents
Data as per Data Template	View File
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	No File Uploaded
Sample feedback sheets from the students participating in each of the initiative	No File Uploaded
Photographs with date and caption for each initiative	View File
Any other relevant information	No File Uploaded

5.1.2 - Available student support facilities in institution are Vehicle Parking Common rooms separately for boys and girls Recreational facility First aid and medical aid Transport Book bank Safe drinking water Hostel Canteen Toilets for girls Indicate the one/s applicable	Seven/Eight of the above

File Description	Documents
Geo-tagged photographs	View File
Any other relevant information	No File Uploaded

5.1.3 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	B. Any 3 of the above

File Description	Documents
Data as per Data Template for the applicable options	View File
Institutional guidelines for students' grievance redressal	View File
Composition of the student grievance redressal committee including sexual harassment and ragging	**No File Uploaded**
Samples of grievance submitted offline	**No File Uploaded**
Any other relevant information	**No File Uploaded**

5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of student welfare Placement Officer is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)

Two of the above

File Description	Documents
Data as per Data template	View File
Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter	View File
Report of the Placement Cell	**No File Uploaded**
Any other relevant information	View File

5.2 - Student Progression

5.2.1 - Number of students of the institution placed as teachers/teacher educators during the year

Number of students placed as teachers/teacher educators	Total number of graduating students
07	44

File Description	Documents
Data as per Data Template	View File
Reports of Placement Cell for during the year	No File Uploaded
Appointment letters of 10 percent graduates for each year	No File Uploaded
Any other relevant information	No File Uploaded

5.2.2 - Number of student progression to higher education during the academic year

5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

01

File Description	Documents
Data as per Data Template	View File
Details of graduating students and their progression to higher education with seal and signature of the principal	View File
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

5.2.3 - Number of students qualifying state/national level examinations during the year (eg: NET/SLET/ TET/ CTET)

01

File Description	Documents
Data as per Data Template	View File
Copy of certificates for qualifying in the state/national examination	View File
Any other relevant information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Student council is active and plays a proactive role in the institutional functioning Describe the ways in which student council plays a proactive role in the institutional functioning and contribute for students welfare in not more than 100 - 200 words

The Student Council is part of an attempt to democratize governance and leadership roles within the college. Each class i.e, M.Ed, B.Ed and D.El.Ed chooses its Class Representative unanimously. Students nominate the member amongst themselves and they are elected unopposed. The Student Council is guided by teachers and Principal. The Council helps the college administration in many ways right from reception of the guests, hospitality and discipline to decoration during the organizations of various conferences, seminars and other functions. Student council in coordination with different cells and committees ensures the smooth functioning of institutional practices such as IQAC, Anti ragging committee, discipline committee etc. The NSS unit is active in organising various activities in which the Student Council plays an active role. The students also contribute to Placement and Alumni Committees by actively helping in organising their activities. The students also help during the admission process in the College by acting as student volunteers.

File Description	Documents
Copy of constitution of student council signed by the Principal	**No File Uploaded**
List of students represented on different bodies of the Institution signed by the Principal	<u>View File</u>
Documentary evidence for alumni role in institution functioning and for student welfare	<u>View File</u>
Any other relevant information	**No File Uploaded**

5.3.2 - Number of sports and cultural events organized at the institution during the year

00

File Description	Documents
Data as per Data Template	**No File Uploaded**
Reports of the events along with the photographs with captions and dates	**No File Uploaded**
Copy of circular / brochure indicating such kind of events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution   Describe the role of alumni association in the development of institution in not more than 100 - 200 words highlighting two significant contributions in any functional aspects

The Alumni Association of the College is the reflection of its past, representation of its present and a link to its future. The college has an effective alumni network and is a significant stakeholder by making the alumni actively participate in the institution's developmental activities. The association supports the institution and contributes to its institutional and academic development. The Alumni Association contributes through:-

Our Alumnus as our brand ambassadors make significant contribution in admissions.

- **Our Alumni are working in organizations at various capacities. They keep the faculties and the placement officer abreast about the available job opportunities. They assist and guide the students to crack the qualifying tests like PTET/CTET.**
- **Teaching Practice being a part of the B.Ed curriculum; Alumni provide innumerable opportunities in various schools to the students.**
- **In Alumni meet, the alumni get chance to reconnect with the Alma mater and old friends. This is the best platform for networking and sharing new trends and current happenings in the education sector.**
- **Alumni associates with various events conducted at the college and take active role in promoting various events as well as the branding of institute.**

File Description	Documents
Details of office bearers and members of alumni association	View File
Certificate of registration of Alumni Association, if registered	**No File Uploaded**
Any other relevant information	**No File Uploaded**

5.4.2 - Alumni has an active role in the regular institutional functioning such as Motivating the freshly enrolled students Involvement in the in-house curriculum development Organization of various activities other than class room activities Support to curriculum delivery Student mentoring Financial contribution Placement advice and support	**Five/Six of the above**

File Description	Documents
Documentary evidence for the selected claim	**No File Uploaded**
Income Expenditure statement highlighting the alumni contribution	**No File Uploaded**
Report of alumni participation in institutional functioning for the academic year	View File
Any other relevant information.	**No File Uploaded**

5.4.3 - Number of meetings of Alumni Association held during the year

01

File Description	Documents
Data as per Data Template	View File
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	View File
Any other relevant information	**No File Uploaded**

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them. Describe the mechanism

through which Alumni Association acts as an effective support system to the institution in motivating, nurturing special talent in not more than 100 - 200 words

The 'Alumni Association of the college provides dedicated support in all activities of theinstitute. Following are the mechanism through which Alumni Association acts as effectivesupport system by:

1. Sharing their success stories in their respective fields during their interaction with thestudents.

2. They also share how college has contributed in their all-round development by laying equalemphasis on academics as well as co-curricular activities and community services. 3. Encouraging students to pursue higher studies. The members provide academic expertiseand career advice for development of the students.4. Act as judges in cultural and sports competitions 5. It furnishes information about job opportunities in schools 6. Its feedback has helped in improving the existing practices, organizing new activities, etc. 7. It has given many healthy suggestions for the augmentation of the college

File Description	Documents
Documentary evidence in support of the claim	**No File Uploaded**
Any other relevant information	[View File]()

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers, students and non-teaching staffs in its decision making bodies of the institution in not more than 100 - 200 words.

Smt.Jawala Devi College of Education, Sanghol has a clear vision to uplift the rural population for rural development. Institution is a place for imparting quality and rural upliftment through growth and development of youth as future teachers. Our vision is to spread education with a promulgated missionary zeal and enthusiasm so as to impart specialized knowledge through quality based methods, skills and techniques to make the learner as a future teacher who could play a significant role in the society. The college transforms the lives of rural youth by providing world class educational facilities and opportunities. The college develops the personality of the

student through excellent teaching and learning practices inside and outside the classroom. The latest techniques and tools are being introduced by the college as per the requirement to fulfill the vision of the college. The college provides financial and job opportunities to the needy and deserving students. The Mission and Objectives are displayed on institute's website, notice boards on permanent basis. To fulfill the mission of the institute, the participative management is also playing a vital role. Activities are being organized keeping in mind the vision and mission of the institute.

File Description	Documents
Vision and Mission statements of the institution	View File
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal	View File
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

6.1.2 - Institution practices decentralization and participative management Describe the process of decentralization and participative management practiced in the institution in not more than 100 - 200 words

The college has divided all the important activities into various groups which are allocated to the different cells and committees constituted for the specific purpose. Principal of the college plays an important role while framing policies, strategies and plans. Director-Academics of the college assists the Principal in the management of academic and non-academic activities and Director Campus also taking important decisions on the specific matters such as construction of new buildings , renovations or purchase of furniture and equipment etc. Evaluation of teaching and learning is broadly done on the basis of performance in the House Exams/MSTs managed by the examination cell. At the end of the session this governing body reviews the overall performance, finds out the deficiencies and suggests the corrective measures which are duly taken care of while planning for the next session. The college has a well established accounts department. All types of payments are first of all sanctioned by the Account head and the Principal. Once the expenditure is incurred, the Accounts office verifies all the documents and is again checked by the Director Campus. Thus, the system of the college is decentralized and management is

participative in the whole system.

File Description	Documents
Relevant documents to indicate decentralization and participative management	[View File](#)
Any other relevant information	**No File Uploaded**

6.1.3 - The institution maintains transparency in its financial, academic, administrative and other functions Describe the efforts of the institution towards maintenance of transparency in its financial, academic, administrative and other functions in not more than 100 - 200 words.

The college maintains transparency in financial, academic, administrative and other functions.The college has a separate account department. There is transparency in finances as all the fee, funds and dues are received from students online, receipt is generated electronically and a copy is given to the students. Students can directly deposit the fee as a link is given in the college website. The college also maintains transparency in academics such as admission, examination, internal assessment etc.The evaluated answer sheets of house examinations are distributed to the students in the class so that they can clear their doubts with the teacher and also are motivated to improve their performance in final examinations. Special examinations are conducted for those students who miss their chance to appear in house examinations due to their participation in Sports, Cultural, NSS activities. There is a transparency in administration as well. Decesions are taken by the management by takingin loop the principal, staff represnettaives of concerned department/cell etc Admissions are done on the bases of merit whichis strictly followed, according to the rules and regulations of affiliating universities and Punjab State Government.

File Description	Documents
Reports indicating the efforts made by the institution towards maintenance of transparency	[View File](#)
Any other relevant information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successfully implemented based on the strategic plan with details of deployment strategy, during the year in not more than 100 - 200 words

The institutional Strategic plan is effectively deployed. The strategic plan is prepared by the managemnet, principal and IQAC of the college. All important decisions for the regular administartion of the college are taken in the meetings chaired by the principal of the college under the guidance of the management. All the members of IQAC contribute to the best of their abilities. The proposals and plans are submitted to the management for their approval. The management gives directionsand guidance to the prinicpal for the successul implementation of the strategies and plan. Year 2020-21, there was a pandemicsituation everywhere. the activities were planned keeping in mind whole scenario and same was implemented sucessfully, Such as Covid Vaccination Camp. The college organized Covid Vaccination camp maintaing the all required mesures as suggested by Health department, Govt. of Punjab.

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	http://www.jawaladevicollege.org/
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Describe the functioning of the institutional bodies in not more than 100 - 200 words.

The Administrative set-up of an institution is transparent and participatory. All the policies are framed keeping in view the norms laid down by NCTE/UGC/ Punjab Govt. and Punjabi University Patiala.The college organizes brainstroming sessions with Heads and staff represntatives/incharges of committees to delibrate on various issues of an institution.There is a proper co-ordination between the management and heads. Appointments procedureis also transparent .The college gives advertisement of vacant positions in minimum two national dailys newspaper and further, candidates send their application for the particular vacancy to the college with a copy to the affiliating University, within the stipulated time. The Principal of the college alongwith director campus, and mananemnegt members is authorised to scrutinize the applications considering the eligibility criteria as per NCTE/UGC/Affiliating University norms. The selection is purely done by the 'university selection panel' on the basis of merit. The managemnent and principal of the college also to be a part of panel in selection procedure. The institutional

policies, service rules are framed by the management by keeping in loop the principal the college, considering theservice rules and conduct of the university calendar issued by affiliating university/ norms of other regulatory bodies.

File Description	Documents
Link to organogram on the institutional website	https://www.jawaladevicollege.org/organization-chart/
Documentary evidence in support of the claim	View File
Any other relevant information	**No File Uploaded**

6.2.3 - Implementation of e-governance are in the following areas of operation Planning and Development Administration Finance and Accounts Student Admission and Support Examination System Biometric / digital attendance for staff Biometric / digital attendance for students	**Five/Six of the above**

File Description	Documents
Data as per Data Template	View File
Screen shots of user interfaces of each module	View File
Annual e-governance report	**No File Uploaded**
Geo-tagged photographs	**No File Uploaded**
Any other relevant information	View File

6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of meetings and implementation of their resolutions / decisions Describe one decision based on the minutes of the meetings of various Bodies / Cells / Committees which is successfully implemented in not more than 100 - 200 words.

Effectiveness of Various bodies/cells/committees are constituted for effective functioning of the institution. Smt. Jawala Devi College of Education is one of the collges of Cordia Group of Institutes under the umbrella ofSmt Jawala Devi Memorial Trust, Sanghol. The Governing body of institution has a Chairman, Executive Trustee, Directors, Principal and other members nominated by the Management. The body constitutes by-laws and other rules and regulations for the institution. All the cells and committees are constituted under the

guidance of the Principal with the approval of the Management. Apart from this, various committees are formed to run the activities smoothly such as IQAC, Admission Committee, Time-Table Committee, NSS Unit & Red Ribbon Club, Guidance& Placement Cell, Post Matric Scholarship, Parent Teacher Association, Alumni Association, Cultural Committee, Anti-Ragging Cell. All these committees are evident through minutes of meetings and implementation of their resolutions/decisions. Annual budget,administrative policies, academic calendar are prepared and implemented by the college after the final approval of the Management.The Principal is the executive head of the institutions who leads all important cells and committees. All the correspondence/noticesrelated to different committees arecirculated to all concerned as per the requirement.

File Description	Documents
Minutes of the meeting with seal and signature of the Principal	View File
Action taken report with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is in place Describe the existing welfare measurements for teaching and non-teaching staff and their implementation in not more than 100 - 200 words

The college has an effective implementation of welfare measures for teaching and non-teaching staff such as regular payment of monthly salary, the provision of Bus facility,Free medicalfacilities including the services of avisiting doctor in case of anyemergency medical situation, are provided to all staff includingteaching and non-teaching staff, andalso staff quarters are available forthe faculty members and freeaccommodation is also provided to theneedy faculty members.. There is a provision of provident fund faculty.There is aprovision made for financial support to financially weaker staff of Smt. Jawala Devi College of Education in the form of fees concession to their children. Similarly, there is also a provision of financial support to needy staffas and when required, Such as, during pandemic period, the college distributed food/other items to their needy staff including regular and timely credit of salary in the bank account of employees.In addition to that, there is also a provison of casual leaves and vacations forall teaching and non- tecahing staff. Apart from this,various faculty enrichment programmesare organized throughout the year.

File Description	Documents
List of welfare measures provided by the institution with seal and signature of the Principal	View File
List of beneficiaries of welfare measures provided by the institution with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the year

00

File Description	Documents
Data as per Data Template	No File Uploaded
Institutional Policy document on providing financial support to teachers	No File Uploaded
E-copy of letter/s indicating financial assistance to teachers	No File Uploaded
Certificate of participation for the claim	No File Uploaded
Certificate of membership	No File Uploaded
Income Expenditure statement highlighting the financial support to teachers	No File Uploaded
Any other relevant information	No File Uploaded

6.3.3 - Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the year.

01

File Description	Documents
Data as per Data Template	View File
Brochures / Reports along with Photographs with date and caption	View File
List of participants of each programme	**No File Uploaded**
Any other relevant information	View File

6.3.4 - Number of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes

02

File Description	Documents
Data as per Data Template	View File
Copy of Course completion certificates	View File
Any other relevant information	**No File Uploaded**

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff Describe the process of performance appraisal system for teaching and non-teaching staff in not more than 100 - 200 words.

The college provides equalopportunities and support to itsemployees for their growth and development. The benefitsto the staff members is provided on the basis ofAPI [Academic Performance Indicator] score. IQAC ofthe College maintains a Performanceappraisal report of the entire staffwithout any delay and this plays animportant role at the time of extendingthe benefit for the staff. IQAC circulatesthe perofrma to all staff members as per the standards of UGC. The faculy members fill the performa and submit throughe-mails alongwith all required annexures. All appraisal reports are compiled by the Principal and HR of the college in assistance of IQAC-coordinatorfor further to be presentedbefore the management. On the basis of performa filled by the faculty members, same is verified by the principal and final desicion is taken by the management taking in loop the principal of the college. On the basis of the performance of faculty memebers, the due benefits and increments is given to the the staff. the whole process is transparent and unbiased.

File Description	Documents
Proforma used for performance appraisal for teaching and non-teaching staff with seal and signature of the Principal	View File
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	View File
Any other relevant information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the process of internal and external financial audits along with the mechanism for settling audit objections, if any, during the year in not more than 100 - 200 words

The institution is self financed and it has adequate operational budget to cover the day to day expenses. Fee structure is provided by the government/ university and it is sufficient to meet all type of expenditure to provide the quality education. Both internal and external audits are done on regular basis. The audit takes place at the end of every financial year and the reports are maintained by the college. Internal audit is done by then management and an external audit is done by the Charted Accountant. All payments through cheque or cash, for capital or revenue expenditure, are duly entered into the cash- book by the accountant and these are countersigned by the concerned authority. The comparison of the cash-book with the Bills is an in-built check to avoid any unauthorized payment. Record of internal and external audit is maintained by the office.

File Description	Documents
Report of Auditors of during the year signed by the Principal.	View File
List of audit objections and their compliance with seal and signature of the Principal	**No File Uploaded**
Any other relevant information	**No File Uploaded**

6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the year (not covered in Criterion III)(INR in Lakhs)

6.5

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	View File
Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given	View File
Any other relevant information	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources are in place. Describe the procedure of mobilization of funds and its optimal utilization in not more than 100 - 200 words.

The Institution has specific strategies for mobilisation of funds and the optimal utilisation of resources. Proposals for capital expenditure are prepared by the Principal, in consultation with the Management. There is a purchase committee constitutes at college level as per the need. Specific prescribed proforma is used to sanction and purchase, which is duly supported by bills and vouchers along with forwarding memo. All these documents are checked and verified by the Accounts office. The final payment is approved by the management. The expenditure related to salary of teaching and non teaching staff, repair and maintenance of infrastructure, payment of electricity bills, telephone bills, and other routine expenditures are duly gone through the Internal as well as external audit. Stock registers are maintained to record receipt of various assets as well as consumables items. No payment is allowed unless the bill is duly entered into the stock register. Supervisor makes physical verification of all the materials received and ensures that receipts are recorded in the stock register. A storeroom is allocated to keep all the records properly. Heads of all departments ensures optimum utilization of all the resources available at the campus.

File Description	Documents
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	**No File Uploaded**
Any other relevant information	View File

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies Describe the process adopted by the institution for quality assurance through IQAC or any other mechanism in not more than 100 - 200 words

The IQAC of the college is continuously working on the quality improvement in various areas of academic as well as administrative. Academic Calendar is prepared and uploaded on the institutional website. IQAC contributes significantly in making various quality improvement strategies in the areas like curriculum planning & development, teaching, learning and evaluation, educational research& development with special focus on e-governance. For this purpose, all computers of the college are connected through LAN, official e-mail ids were already created for all staff and students. E-Shiksha LMS platform is well functioning for teaching-learning and administration. Apart from this, online messages and short messaging services are also used to inform and notify students about various academic and official activities. Lecture notes, study material are shared with students through e-shiksha LMS. Google classroom were used to take attendance, give assignments and evaluating the assignments submitted by students. Online feedback is also collected through google form during the period. Online examinations were successfully conducted as per the guidelines provided by affiliating university. Webinar were conducted to deliberate on important issues and also to mark national/international days. An Institutional Online Research Journal was published titled 'CMRJ' with the contributions from the faculty members who were home bound during the COVID.

File Description	Documents
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	View File
Any other relevant information	View File

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any other

mechanism Describe the process adopted by the institution for reviewing Teaching-Learning Process periodically in not more than 100 - 200 words.

In Institution has a functional IQAC, and its composition has been made as per norms. Apart from senior staff members of the college, the composition of IQAC also includes members from management, employer nominee, administrative Staff, two external experts, student representatives, alumni etc. Various cells and committees have been made by IQAC for execution of various activities planned. Feedback is taken regularly from all stakeholders and also an appropriate action is taken on the basis of feedback collected. There is a provision of remedial teaching and enrichment class for needy students by using ICT. IQAC also organizes orientation program for newly appointed teachers and newly admitted students as well. IQAC also motivates the teachers for successful implementation of lesson plan or unit plan by ensuring its learning outcomes. There is a provision of sending daily report by the teacher on teaching learning process and other activities. At the end of the year, each and every faculty members is expected to fill API performa as per the standard of UGC, for ensuring objective evaluation of outcome. In nutshell, IQAC of the college follows the outcome based approach.

File Description	Documents
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	View File
Any other relevant information	View File

6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the year

06

File Description	Documents
Data as per Data Template	View File
Report of the work done by IQAC or other quality mechanisms	View File
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	View File
Any other relevant information	View File

6.5.4 - Institution engages in several quality initiatives such as Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQARs (only after 1st cycle) Academic Administrative Audit (AAA) and initiation of follow up action Collaborative quality initiatives with other institution(s) Participation in NIRF

Four of the above

File Description	Documents
Data as per Data Template	View File
Link to the minutes of the meeting of IQAC	https://www.jawaladevicollege.org/wp-content/uploads/2022/07/doc-2022-07-28-10.18.20.pdf
Link to Annual Quality Assurance Reports (AQAR) of IQAC	https://www.jawaladevicollege.org/wp-content/uploads/2021/04/FINAL-AQAR-2016-17.pdf
Consolidated report of Academic Administrative Audit (AAA)	View File
e-Copies of the accreditations and certifications	View File
• Supporting document of participation in NIRF	**No File Uploaded**
Feedback analysis report	View File
Any other relevant information	**No File Uploaded**

6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives For first cycle: Describe two examples to show incremental improvements achieved within the institution during the year in not more than 100 - 200 words each For second and subsequent cycles: Describe two examples to show incremental improvements achieved within the institution due to quality initiatives since the previous accreditation in not more than 100 - 200 words each

Institutions keeps track of the incremental improvements achieved in academic and administrative domains of its functioning through quality assurance initiatives. After first cycle of accareditation, an institutionimproved its functionioning through IQAC, The composition of IQAC has been revised and all suggestions given by NAAC peer team members were incorporated. Linkage and collaboration was strengthened and an instution started its own resercah journal. First batch of M.Ed programe was started successfully. Further after the second cycle of accrediattion, Librarry automation was done, Functional Mous have been done,and IQAC of the college has got fourgrants from various funding agencies for orgnaizing seminars and training prog., Received Grant thrice in an alternative years from ICSSR and once from National Human Rights Commission, Govt. of India. Publication division has been strengthened. Published Three books and organized various International/National webinars during covid-as well. IQAC of the college is continuously working keeping all the standards and guidleines issued by state Govt./ Affiliating University/ NCTE/ NAAC time to time.

File Description	Documents
Relevant documentary evidence in support of the claim	View File
Any other relevant information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements Describe the institution's energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements in not more than 100 - 200 words.

Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirement. Inorder to ensure the effective utilization and conservation of energy resources, the college has adopted the following two strategies : (A) Using Energy Effectively: The college has made the Energy conservation Policy to reduce the wastage of the

energy. As per the policy, all stakeholders have to ensure that the Lights or Appliances are 'Switched-off', when not in use and even after working hours. Apart from this, 'Energy Star label Appliances', should be preferred. (B) Adapting Alternative Sources of Energy -Solar Energy. The solar energy system was installed on the rooftop of the campus buildings in 2018 in association with Punjab Energy Development Agency (PEDA), Government of Punjab. The total consumption of electricity reduced as compared to previous years. Thus, for taking extra efforts for efficient utilization, management and conservation of energy, Smt. Jawala Devi College of Education (Cordia Group of Institutes, Sanghol) has been adjudged for the Second Prize under the category of educational Institutions in the state level energy conservation award competition vide letter no. 2626 dated 05/05/2021 issued by Government of Punjab.

File Description	Documents
Institution's energy policy document	View File
Any other relevant information	View File

7.1.2 - Institution has a stated policy and procedure for implementation of waste management Give a brief note on the institution policy for waste management along with its implementation procedure in not more than 100 - 200 words.

Institution has a stated policy andprocedure for implementation of waste management. The college realizes sustainable and holistic waste management essential and providing a safe and healthy work environment for teaching and non-teaching employees, students, and visitors. College ensures that all the campus wastes are disposed off by using proper waste segregation mechanisms such as biodegradable (wet waste) which includes Fruits, Vegetables, etc, and Non -Biodegradable (Dry Waste) including paper ,plastic , aluminum Foil etc. Thus, the college has placed the dustbins of different colors to segregate the waste. Dry leaves are avoided to be burnt. The use of pesticides has been minimized. Used sanitary waste are wrapped securely and placed in the bin meant for dry waste. The college has a specific procedure for the proper management and disposal of liquid waste as well. The wet waste from all the buildings on the campus is collected through sewage pipes to the Sewage Treatment Plant located at the college campus. The treatment plant filters the wastewater and the treated water is used to irrigate the vegetable crops cultivated on the campus.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	**No File Uploaded**

7.1.3 - Institution waste management practices include Segregation of waste E-waste management Vermi-compost Bio gas plants Sewage Treatment Plant	**Three of the above**

File Description	Documents
Documentary evidence in support of each selected response	View File
Geo-tagged photographs	View File
Income Expenditure statement highlighting the specific components	View File
Any other relevant information	View File

7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage	**Three of the above**

File Description	Documents
Income Expenditure statement highlighting the specific components	View File
Documentary evidence in support of the claim	**No File Uploaded**
Geo-tagged photographs	View File
Any other relevant information	**No File Uploaded**

7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment Describe the efforts of the institution towards maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment in not more than 100 - 200 words

The institution has pledged towards the up keeping of sanitation, green cover, and providing a pollution-free healthy environment in

college as well as its surroundings. Apart from the daily cleanliness routine, a cleanliness drive is organized in college where students and teachers participate to clean their surroundings. The college has a strict policy to reduce wastage by using proper segregation methods and by disposing of the waste responsibly. The college promotes sanitation by encouraging the adaptation of hygienic habits and also by disposing of sanitary waste by wrapping it properly. The College has taken initiatives such as Plantation Drive, Poster making activities on Green Day, and World Environment Day to promote the green environment. The campus has green landscaping with trees and plants. In order to promote a pollution-free healthy environment, the college has a vehicle policy inside the campus. All the vehicles are parked in the parking areas and pedestrian-friendly pathways are present on the campus.

File Description	Documents
Documents and/or photographs in support of the claim	View File
Any other relevant information	No File Uploaded

7.1.6 - Institution is committed to encourage green practices that include Encouraging use of bicycles / E-vehicles Create pedestrian friendly roads in the campus Develop plastic-free campus Move towards paperless office Green landscaping with trees and plants | All of the above |

File Description	Documents
Videos / Geotagged photographs related to Green Practices adopted by the institution	View File
Circulars and relevant policy papers for the claims made	View File
Snap shots and documents related to exclusive software packages used for paperless office	No File Uploaded
Income- Expenditure statement highlighting the specific components	No File Uploaded

7.1.7 - Number of expenditure on green initiatives and waste management excluding salary component during the year (INR in Lakhs)

0.54615	

File Description	Documents
Data as per Data Template	View File
Income Expenditure statement on green initiatives, energy and waste management	View File
Any other relevant information	View File

7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges. Describe institution's efforts showcasing the way it leverages local environment, locational knowledge and resources, community practices and challenges in not more than 100 - 200 words

Since the institution is located in the rural area; it understands the role and responsibility it could play in leveraging the local environment .The institution organized online program to spread awareness regarding ill effects of the Tobacco. Cleanliness and Plantation drive is also organized by the college on regular basis to enhance the eco friendly environment .During the Covid -19 the college, as part of its community practices, took the lead again to distribute free food and ration to a large number of people in the surrounding areas who were badly hit by the pandemic. To spread awareness on the importance of Covid-19 vaccination, the college , organized a vaccination camp on the campus. More than 60 people including staff, faculty and residents were inoculated in a vaccination camp. The Students of the college got together for amask and sanitizer donation campaignintheir respective areas. They visited houses around their residence and attempted to help locals adapt to thecurrent challengesfaced due to the COVID-19 pandemic.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

7.1.9 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students,	C. Any 2 of the above

teachers, administrators and other staff **Annual awareness programmes on the Code of Conduct are organized**	

File Description	Documents
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	View File
Web-Link to the Code of Conduct displayed on the institution's website	**No File Uploaded**
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	**No File Uploaded**
Details of the Monitoring Committee, Professional ethics programmes, if any	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website) Describe any two best practices successfully implemented by the institution as per NAAC format

The two best practices followed by Institutions are (A)Blended Learning and (B)Community Engagement. Blended Learning integrates face to face classrooms with the computer mediated activities to deliver the instruction. It combines online instructional material and opportunities for interaction face to face as well as remotely. The college instructed teachers as well as students to switch themselves towards the blended learning via Google classrooms, Zoom classes and College Learning Management System (LMS) due to pandemic situation. The students were given proper instruction on how to indulge themselves with these platforms resulting into Active participation of students in various virtual activities .Few students faced challenges like poor internet connection and improper devices. Community Engagement is process of working collaboratively with and through the group of people associated by common geographical location and interest to address the issues affecting the well-being and growth of the people. It helps in changing the environmental and behavioral conditions of people belonging to the shared community. The college has performed many activities like Distribution of groceries, mask and sanitizers, Vaccination Camp;

Anti-Tobacco awareness camp for the betterment of the community. 60 Individuals from nearby villages and college were vaccinated during the camp.

File Description	Documents
Photos related to two best practices of the Institution	[View File]()
Any other relevant information	[View File]()

7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and thrust Describe the institutional performance in one area of distinctiveness related to its vision, priority and thrust in not more than 100 -200 words

NNEd Pro's (Need for Nutritional Education Program) network has been active in India since 2014.Collaboration with dietitians, doctors, academicians, medical and health educators, researchers, students, professional associations and other key stakeholders spread across India. The Lake town Scientific Research and Clinicians Association (Remedy Clinic Study Group), based in Kolkata is the central agency via which NNEdPro manages its key activities in India. NNEdPro tackle the global crisis of malnutrition (in all its forms) by conducting research and delivering education in gap areas, empowering professionals, policymakers and the public; to facilitate sustainable improvements in nutrition and health behaviors, accelerating progress towards the United Nations 2030 goals. The Program was launched in college in year 2019, it involved the mothers (Cordia House Help; Village mother) ;students and teachers .It teaches mothers about the nutritional content in the food items and how to retain it while cooking ;so that they can help their young ones. The mothers are trained for cooking healthy in the campus .During the session 2020-2021,approx 25 mothers , teachers and students were trained for cooking healthy templates.

File Description	Documents
Photo and /or video of institutional performance related to the one area of its distinctiveness	[View File]()
Any other relevant information	No File Uploaded